



JUDICIAL BRANCH

UCF Student Government
Judicial Outreach Committee Meeting
[SG Conference Room]
[10/27/2025]
[3pm]

MEETING AGENDA

1. Call to Order: 3:03 PM
2. Roll Call & Verification of Quorum: 6/6

Name	Email	Initial	Final
Bella Pazera	sga_cjus@ucf.edu	E	P
Victoria Marie Villadarez	sgjceexternal@ucf.edu	P	P
Noach David	sga_jc2@ucf.edu	P	P
Jovhanise Leonard	sga_jc3@ucf.edu	P	P
Noemi Tilky	sga_jc5@ucf.edu	P	P
Samantha Toscano	sga_jc7@ucf.edu	P	P
Nick Rezek	sga_jc9@ucf.edu	P	P

3. Approval of the Minutes: Justice Rezek
3. Approval of the Agenda: Justice Toscano
4. Announcements from Chair
 - a. Hello!! Hope everyone had a good weekend, but it's time to lock in lounging with the lawyers is in 9 days! I do want to say everyone has been so dedicated and hardworking, and I want to say thank you all!
5. Announcements from Vice Chair
 - a. Hey everyone! There's no presentation today since we will be looking through a bunch of projects, but I second what Noach said!
6. Old Business-
 - a. Lounging with the Lawyers:
 - i. [Flyer print](#)
 1. Downtown & Housing
 - a. Housing asked for 162 flyers.

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- i. For CWC, we did one for each building, this time around what should we do?
 - ii. Usually several bulletin boards on each floor, or we could do some in each lobby, probably 1 for each building.
 - 1. 13 Prints Total.
 - iii. For Downtown: 1 for each floor.
 - b. How many are we thinking?
- 2. Other flyer locations?
 - a. Advising office for college of business (professional resources)
 - b. DPAC advising (3rd floor)
 - c. Reach out to Irene Pons
 - d. Send out flyers to moot court/mock trial/mediation group chats/professors.
 - e. Reach out to prelaw senators.
 - i. VM knows a couple.
 - f. Polisci building.
 - i. Email for approval.
 - g. Prelaw canvas notifications
- ii. Approvals
 - 1. [Presentation](#)
 - a. In progress
 - b. Different font/color for bio
 - c. Add more time for each slide
 - d. Editing with the color
 - e. Work more on the slides separately.
 - 2. [A-Frames](#)
 - a. A few with arrows. One with no arrows to sit outside for a week.
 - b. Use the SG scantron A-Frame.
 - c. OSI Approved 2 A-frames for the day of.
 - i. For day of, use the design without the QR codes
 - d. A few more finishing edits to be done after the adjustments.
 - 3. [Instagram Post](#)
 - a. Send to teams

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- b. A few more edits to be done.
 - 4. Feedback forms
 - i. [Student Feedback Form](#)
 - ii. [Lawyer Feedback Form](#)
 - o Just add a question on what to improve.
 - iii. Positive note on the stars.
 - 5. [Brochure, which format?](#)
 - a. Should we have front page printed out for panelists too?
 - b. Stick with top two design options.
 - c. Wait for Wednesday approvals
- iii. Decor
 - 1. Do we want to decorate SG Office?
 - a. Balloons (in the budget)
 - b. Food will be taking up space too.
 - c. We could use the other table for the lawyers to sit and eat, but what about a tablecloth for it?
 - i. Move flowers to the center of the table.
 - d. Use 5 of the smaller tables
 - i. Little decorations in the middle (candles)
 - 1. VM has little candles from home.
 - ii. Tablecloths for the smaller tables.
 - 1. Black.
 - 2. Email the SU about it.
- a. Gifts
 - i. Nameplates not arriving in time for the event, but will be given as a gift.
 - 1. Exec Nameplates to be used during the event.
 - ii. Give out tote bags & judicial merch inside gift bags right after the event.
 - 1. Chocolate inside (watch out for dietary restrictions)
 - 2. Thank-you cards.
 - a. Handwritten.
 - 3. Gift bags instead of tote bags with tissue paper.
- iv. [Decor/Gifts Budget](#)
 - 1. Approved by GC.

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7. New Business-
 - a. Marketing cards
 - i. Possibly hand out approved flyers instead bc free printing.
8. Member Discussion -
 - a. Bella is proud of us!
9. Miscellaneous Business-
 - a. **Question of the Day: Fall vs Winter, which season is better? (holidays, weather, etc)**
10. Final Roll Call: 6/6
11. Adjournment: 4:00 PM

Key:

P - Present
A - Absent
MTD - Move to Debate
MTV - Move to Vote
MTA- Move to Amend
PP - Postpone
PPI - Postpone Indefinitely
GC - General Consent

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