

SENATE RULE 3: STANDING & AD HOC COMMITTEES

3.01 Standing Committees

- A. At the first meeting of the Student Body Senate following the completion of Senate Elections, the Student Body Senate shall recognize the following standing committees
 - 1. The Conference, Registration, and Travel (CRT) Committee.
 - 2. The Elections and Appointments (E&A) Committee.
 - 3. The Financial Allocations for Organizations (FAO) Committee.
 - 4. The Government Affairs and Policy (GAP) Committee.
 - 5. The Legislative, Judicial, and Rules (LJR) Committee.
 - 6. The Operations Review and Sanctions (ORS) Committee.
 - 7. The Student Body Advocacy (SBA) Committee.
- B. The E&A, GAP, LJR, and SBA committees shall be considered internal committees.
 - 1. E&A shall be the designated committee for all business pertaining to Chapter 302, Chapter 306, and Title VI.
 - 2. GAP shall be the designated committee for all business pertaining to Day at the Capitol.
 - 3. LJR shall be the designated committee for all business pertaining to Title VII, Title IX and all other business not designated to another committee.
 - i. The LJR Committee Chair shall be the designee with regards to Chapter 307 and Chapter 405.2.
 - 4. The CRT, FAO, and ORS committees shall be considered fiscal committees.

3.02 Creation of Ad Hoc Committees

- A. A Student Body Senator may call for the creation of an Ad Hoc committee.
 - 1. The Ad Hoc committee shall be instated after
 - a. Proposing a Resolution including;
 - i. The reasons for the committee's creation.
 - ii. The duties and responsibilities of the committee.
 - iii. The date upon which the jurisdiction of the committee shall expire.
 - iv. The number of committee members and how the members shall be selected.
 - b. Passing the Resolution by a majority vote of the Student Body Senate.
 - c. Signing the Resolution by the Senate President and President Pro Tempore.
 - 2. The Student Body Senate may dissolve an Ad Hoc committee, at any time, by a majority vote of the Student Body Senate.
 - 3. The committee members shall elect the Chair and Vice Chair of the Ad Hoc committee unless specified otherwise by the proposed Resolution.

3.03 Duties and Responsibilities of Standing Committees

- A. The CRT Committee Shall
 - 1. Debate, amend, and pass measures pertaining to the Registration and Travel account and Title VIII Appendix A: The CRT Spending Policy.

2. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
 3. Review Title VIII Appendix A: The CRT Spending Policy and suggest amendments by means of Bills introduced by any Student Body Senator.
- B. The E&A Committee shall
1. Debate, amend, and pass measures pertaining to elections, the Elections Statutes, Title III Chapter 302: Apportionment of the Student Body Senate, Title III Chapter 306: Student Senate Confirmations of Presidential Appointment, and Title IV Chapter 400: Presidential Appointments.
 2. Recommend, to the Student Body Senate, favorable or unfavorable approval of appointments to the office.
 3. Review the Election Statutes and suggest amendments by means of Bills introduced by any Student Body Senator.
- C. The FAO Committee shall
1. Debate, amend, and pass measures pertaining to fiscal matters regarding the Senate Working Fund and Title VIII Appendix B: The FAO Spending Policy.
 2. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
 3. Review Title VIII Appendix B: The FAO Spending Policy and suggest amendments by means of Bills introduced by any Student Body Senator.
- D. The GAP Committee Shall
1. Debate, amend, and pass measures pertaining to local, state, or federal government affairs and measures pertaining to topics related to our annual Legislative Priorities.
 2. Review all state, local and federal legislation that may affect the student body.
 3. Review all Board of Governors policies, regulations, and resolutions that may affect the student body.
 4. Facilitate relations between the student body and their state and local government representatives to create awareness of any student issue.
 5. Participate in various activities to increase on-campus political engagement and open discussion with local and state elected officials.
 6. Serve as a non-partisan research group for the student body and inform students on legislation that may affect them, as well as avenues to advocate for both sides of the legislation.
 7. Establish a timeline for the completion of the Legislative Priority topics and Advocacy Agenda in accordance with the Day at the Capitol (DATC) event with the DATC Coordinator.
 - a. As referenced in Chapter 408, a tentative timeline shall be made no later than thirty (30) days after the DATC coordinator is delegated the responsibility of the DATC event.
 8. Reach out to Florida legislators in efforts to file state legislation concerning matters that directly impact the student body.
 9. Introduce a Resolution(s) that establishes the Legislative Priorities of the Student Government following the Senate Election, but no later than fifteen (15) days prior to the scheduled annual Day at the Capitol event.
 10. Create the Advocacy Agenda and approve it by committee vote.
 - a. The UCF Student Government Senate passed Legislative Priority Resolutions shall be included in the Advocacy Agenda.
- E. The LJR Committee shall

1. Debate, amend, and pass measures pertaining to the Constitution, Statutes, and Senate Rules, excluding sections that are under the jurisdiction of other standing committees.
 2. Review the Constitution, Statutes, and Senate Rules and suggest amendments by means of Bills or Resolutions introduced by any Student Body Senator.
 3. Maintain an updated version of the Constitution, Statutes, and Senate Rules.
 4. Conduct a preliminary review once an affidavit for impeachment has been filed against any Student Government Agent and decide whether to dismiss the charge or move the affidavit to the Student Body Senate floor.
 5. Be responsible for hearing and ruling on all Student Body Senator Absences submitted in accordance with *Senate Rule 7: Student Senate Absences*.
 6. Review all penal actions recommended with notifications of non-compliance.
 7. Determine merit for recommendations of censure submitted to the Student Body Senate.
- F. The ORS Committee shall
1. Hear, investigate, resolve, and/or make recommendations regarding concerns related to any operation funded through the Registration and Travel & Senate Working Fund accounts.
 2. Distribute and collect post-event and post-funding forms from Registered Student Organizations and individuals funded through the accounts of the Student Body Senate.
 3. Debate, amend, and pass measures pertaining to Title VIII: The Finance Code section of the Student Body Statutes and Title VIII Appendix C: The ORS Fiscal Probation Policy.
 4. Review Title VIII: The Finance Code of the Student Body Statutes and suggest amendments by means of Bills introduced by any Student Body Senator and Title VIII Appendix C: The ORS Fiscal Probation Policy and suggest amendment by means of Bills introduced by any Student Body Senator.
 5. Assess events funded by all Student Body Senate accounts.
 6. Forward all findings to the Comptroller, the Student Body Senate, and A&SF Budget Committee.
 7. Comply with all provisions stated in Title VIII: The Finance Code of the Student Body Statutes.
- G. The SBA Committee shall
1. Debate, amend, and pass measures advocating on behalf of the student body regarding student and university affairs.
 2. Maintain a form of outreach to students regularly to learn what issues the student body has on and off campus and be in constant review of those issues.
 3. Review of student affairs and matters including, but not limited to, educational, environmental, economic, transportation, health, and safety concerns on and beyond the University of Central Florida campuses that affects the students at the University of Central Florida.
 4. Review all University policies, regulations, and resolutions that may affect the student body.

3.04 Membership of Committees

- A. Any committee member may resign at any time by submitting a written resignation to the Committee Chair or the Senate President.
- B. All committee membership shall be appointed by the Senate President.
 1. The CRT Committee and the FAO Committee shall be allotted an additional seat, which is reserved for an ORS representative.
 2. The FAO and CRT representatives, as elected by the Operation Review and Sanctions, shall sit as voting members on the FAO Committee and the CRT Committee, respectively. The same individual may not be elected as ORS representative to both the FAO and CRT Committees.
 - a. A FAO or CRT representative may sit as a voting member on both committees if the elected representative cannot attend the committee meeting, or the position is vacant.
 - i. If an ORS committee member expresses interest in one of the vacant representative positions, the ORS Chair must call for elections at the next regularly scheduled ORS meeting.
 3. Acting as ORS Representative on either the CRT or FAO Committee shall not count towards that Senator's two Standing Committee memberships. An individual elected as ORS representative may not also sit on a fiscal committee.
 4. In the absence of an ORS representative from the CRT or FAO Committee meeting, the ORS Chair or ORS Vice Chair shall be able to attend as a voting member.
 5. The SBA, GAP, and E&A representatives, as elected by the Legislative, Judicial, and Rules Committee, shall sit as voting members on the SBA committee, GAP committee, and E&A Committee, respectively. The same individual may not be elected as a representative to multiple committees.
 - a. A SBA, GAP, or E&A representative may sit as a voting member on any of the previously mentioned committees if the elected representative cannot attend the committee meeting, or the position is vacant.
 - i. If an LJR committee member expresses interest in one of the vacant representative positions, the LJR Chair must call for elections at the next regularly scheduled LJR meeting.
 6. Acting as LJR Representative on the SBA, GAP, or E&A Committee shall not count towards that Senator's two Standing Committee memberships. An individual elected as the LJR representative may not sit on the internal committee.
 7. In the absence of an LJR Representative from the SBA, GAP, or E&A Committee meeting, the LJR Chair or LJR Vice Chair shall be able to attend as a voting member.
 8. The E&A Committee shall be allotted an additional seat, which is reserved for the Supervisor of Elections or their designee, who shall have full debating rights for all business pertaining to Title VI only.
 - a. Their membership shall not count for or against quorum
 - b. Their membership shall not count towards the membership limitations outlined in the Senate Rules.

9. If the FAO committee, CRT committee, LJR committee, or E&A committee membership falls below the maximum number of members, the Senate, by a majority vote, may decide to hold an election to fill the vacant committee seats. To be elected to the committee, those nominated shall only require a majority vote.
 - a. No new senators may be elected to the LJR committee once an Impeachment affidavit has been filed. This prohibition shall last until the Removal Hearing has concluded, or the affidavit is dismissed.
- C. The Senate President may remove a committee member from any committee with the written concurrence of the Senate Executive Committee which may be overturned by a majority vote of the Student Body Senate.
- D. The Senate President may remove a committee member from any committee upon the verbal concurrence of the committee member at a regularly scheduled meeting of the Student Body Senate during the miscellaneous business.
- E. Any Student Body Senator who goes without sitting on at least one (1) Senate Standing or Ad Hoc committee for two (2) consecutive weeks, without previous approval of the Student Body Senate, shall be considered resigned from the Student Body Senate.
- F. Student Body Senators may serve on no more than three (3) Standing Senate committees, except for the President Pro Tempore or the appointed Deputies Pro Tempore.
 1. Senators may not serve on more than two (2) fiscal committees.
 2. Senators may not serve on more than two (2) internal committees.
- G. The Senate President Pro Tempore or their designee shall be a member of every Senate Committee.
 1. Their membership shall not count against quorum; however, it shall count for it.
 2. Their membership shall not count towards membership limitations outlined in the Senate Rules.
- H. No Student Body Senator shall serve as a member of more than two (2) Standing committees and two (2) Ad Hoc committees at any one time, except for the Senate President Pro Tempore or the appointed Deputies Pro Tempore.
- I. No Student Body Senator shall be the Chair of more than one (1) Standing committee or one (1) Ad Hoc committee at the same time.
- J. Senate committee membership shall not exceed twenty percent (20%) of the total apportioned Student Body Senate Seats rounding to the nearest whole number.

3.05 Reference of Measures to Committee

- A. The Chair shall refer all measures to the appropriate Standing or Ad Hoc committee(s), with only one (1) having amending jurisdiction.
- B. Should a Student Body Senator desire to have a measure referred to a particular committee, the Student Body Senator may move to do so; in which the motion must be passed by a majority vote.
- C. A reference shall be in effect when the Chair announces the fact at a Student Body Senate Meeting and when it is recorded in the meeting minutes.

3.06 Procedure in Committee Meetings

- A. Measures that are given notice of introduction or that originated in committee with majority approval of the committee shall be acted upon at a committee meeting.
- B. Measures shall be released from the committee after a holding period of two (2) weeks unless the committee votes favorably to retain said measure in committee.
 - 1. For the measure to be held in committee, the Committee Chair shall report the retention of a measure to the Senate President before the Student Body Senate convenes.
 - 2. Failure to report to the Senate President will result in the measure being placed on Second Reading.
 - 3. The Student Body Senate can override the retention of a measure with a majority vote of the members present and voting.
- C. No committee shall meet during the hours of a Senate Meeting, without special leave, as determined by the Senate President Pro Tempore or by a majority vote of the Student Body Senate.
- D. No two (2) committees shall sit at the same time, without the prior consent of the Senate Executive Committee.

3.07 Presentation of Committee and Caucus Reports

- A. The Committee and Caucus Chair, or a representative shall present a report of the Committee or Caucus recommendations, final vote counts on measures, and pertinent discussion during Senate Meetings according to the agenda.

3.08 Elected and Appointed Leadership

- A. The committee members of each recognized standing committee shall elect the Chair and Vice Chair of that standing committee.
 - a. The Legislative, Judicial, and Rules Committee shall elect their SBA, GAP, and E&A Representatives according to Title III.
 - b. The Operations Review and Sanctions Committee shall elect their CRT and FAO Representatives according to Title III.
- C. The committee members of each Ad Hoc committee shall elect the Chair and Vice Chair of that Ad Hoc Committee unless specified otherwise by the proposed Resolution.
- D. The Legislative Assistants and Deputies Pro Tempore shall be appointed and confirmed by the Student Body Senate according to Title III.

3.09 Jurisdiction to Issue Notifications of Non-Compliance

- A. Committees shall have the authority to issue notifications of non-compliance under the following jurisdictions:
 - 1. The Legislative, Judicial, and Rules (LJR) Committee shall have jurisdiction over all statutes and Student Government legislative actions, except for the allocation of Activity and Service Fee Funds, the Finance Code, the Election Statutes and all other chapters that are under the jurisdiction of other standing committees.
 - 2. The Operations, Review, and Sanctions (ORS) shall have jurisdiction over the Finance Code.

3. The Financial Allocations for Organizations (FAO) Committee shall have jurisdiction limited to the Senate Working Fund accounts.
4. The Conference, Registration, and Travel (CRT) Committee shall have jurisdiction limited to the Registration and Travel accounts.
5. The Elections and Appointments (E&A) Committee shall have jurisdiction limited to the Election Statutes, the election proceedings, and all relevant chapters as outlined in Senate Rule 2.03

HISTORY:

Res 13-03 (02/03/1981) Bill 16-05 (10/25/1983) Res 16-51 (08/03/1984) Res 17-23 (04/02/1985)
 Res 17-27 (04/23/1985) Res 17-32 (05/21/1985) Res 18-11 (02/06/1986) Res 19-25 (04/09/1987)
 Res 19-27 (05/25/1987) Res 19-35 (07/19/1997) Res 20-04 (11/03/1987) Res 23-07 (03/28/1991)
 Res 25-21 (07/25/1993) Res 26-12 (03/31/1994) Res 26-20 (07/05/1994) Res 26-24 (09/08/1994)
 Res 34-10 (11/15/2001) Res 34-22 (11/15/2001) Res 34-10 (05/31/2002) Res 34-30 (06/04/2002)
 Res 34-35 (09/19/2003) Res 36-15 (03/22/2004) Res 36-31 (05/27/2004) Res 36-39 (07/22/2004)
 Res 38-03 (11/18/2005) Res 38-08 (02/02/2006) Res 40-25 (07/31/2008) Res 40-31 (09/18/2008)
 Res 41-02 (10/30/2008) Res 41-03 (10/30/2008) Res 41-08 (11/13/2008) Res 41-31 (09/02/2009)
 Res 42-15 (02/15/2010) Res 42-18 (04/01/2010) Res 42-41 (06/30/2010) Res 42-43 (06/30/2010)
 Res 43-34 (09/07/2011) Res 45-27 (05/16/2013) Res 46-31 (09/18/2014) Res 48-31 (09/15/2016)
 Res 49-03 (01/12/2017) Res 49-40 (06/22/2017) Res 50-01 (10/19/2017) Res 50-24 (02/01/2018)
 Res 50-61 (09/20/2018) Res 51-06 (11/15/2019) Res 51-53 (07/18/2019) Res 52-07 (03/03/2020)
 Res 52-43 (08/05/2020) Res 52-65 (02/02/2021) Res 53-07 (06/24/2021) Res 53-11 (07/08/2021)
 Res 53-13 (07/29/2021) Res 53-14 (09/16/2021) Res 53-28 (00/00/0000) Res 54-06 (09/02/2022)
 Res 54-07 (09/23/2022) Res 54-24 (01/20/2023) Res 54-26 (01/30/2023) Res 56-10 (11/14/2024)
 Res 56-10 (06/18/2025) Res 56-28 (06/18/2025) Res 56-37 (06/19/2025)