



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

y MEETING AGENDA

1. Call to Order: 6:11
2. Roll Call & Verification of Quorum: 6/6

Name	Email	Initial	Final
Bella Pazera	sga_cjus@ucf.edu	E	E
Collin Hoffner	sgjcinternal@ucf.edu	P	P
Noach David	sga_jc2@ucf.edu	P	P
Samantha Toscano	sga_jc7@ucf.edu	P	P
Madeline Grady	sga_jc8@ucf.edu	P	P
Samantha Nerro	sga_jc10@ucf.edu	P	P
Krystal Porlles	sgajc14@ucf.edu	P	P

1. Approval of the Minutes: Justice Hoffner
2. Approval of the Agenda: Justice Nerro
3. Announcements from the Chair
 - a. Hello everyone, today we will have some fun drafting our fiscal appeals section!
4. Announcements from the Vice Chair
 - a. fiscal
5. Old Business-
 - a. N/A
6. New Business-
 - a. Fiscal Appeals Section
 - i. Drafted new section last year
 - ii. General provisions, process, quorum, procedures
 - iii. However, new pending fiscal appeal, first in several years

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Porlles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

- iv. Need accurate language
- v. Met with fiscal committee chairs and AG and discussed process
 - 1. Judicial can recommend change to amount, CRT/FAO can accept or reject
 - 2. Senate could temp. Suspend statutes to allow for additional allocation
 - 3. Fiscal appeals can be reheard by senate the next week
 - 4. Nerro: need timeline from business office, for when it is a business decision and not sanctions
 - a. Sanctions is spreadsheet by ORS chair
 - b. Need to separate processes for decision vs sanction in JRP
 - 5. Toscano: senate can suspend statutes
 - a. Nerro: If not in timeline, senate can pass things though. Extreme scenario, don't want to make habit of it
- vi. Porlles: need to adjust general hearing procedures
- b. Section 8:
 - i. Nerro; Section 6 applicable
 - ii. Nerro: 6.01.2 Pre hearing actions
 - 1. Ten academic day timeline
 - 2. Need to figure out if we need to make an exception for fiscal timeline
 - iii. Grady: 8.01.4 discussed last year, talked about keeping it because we should be doing so
 - iv. 8.02
 - 1. Porlles: designee capitalization?
 - a. Grady: don't capitalize
 - 2. 8.02.3B
 - a. Five minutes?
 - i. Grady: Believe that it was longer than that before
 - ii. Nerro: thirty minutes to present case, can choose to save ten minutes for rebuttal
 - iii. Grady: add a note that these times are not applicable for judicial review, refer to section 10 for judicial review and to fiscal section 12 for fiscal
 - iv. Porlles: not given closing statement time
 - v. Nerro: option to reserve time for rebuttal

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Porlles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

- vi. Porlles:
- vii. Grady: don't need to change section 8, 10 and 12 already have clauses to allow for exceptions
 - 1. Already in 10, need to include in 12
- 3. Fiscal Appeals:
 - a. Copy 10.01.1 into start of fiscal section, replace 'judicial review' with fiscal"
 - i. A Judicial Review shall be considered a specialized type of general Judicial Hearing. A Judicial Review shall follow all the rules that govern Judicial Hearing Procedure, outlined in Section 8, unless specifically stated otherwise in this section.
 - b. 12.01.4:
 - i. Porlles: don't need, already stated in sec. 8
 - ii. Hoffner: designee instead of assistant
 - iii. Nerro: agree, take out completely
 - iv. Hoffner: add designee to definitions
 - 1. 12.01.4: AXED
- 4. Shelve further edits until response from business office is received.

Section 12: Fiscal Appeals

Rule 12.01 General Provisions

- 1. A Fiscal Appeal shall be considered a specialized type of general Judicial Hearing.
 - 2. Fiscal Appeals shall focus on an appeal brought forward by a Registered Student Organization (RSO) or an individual in response to a fiscal sanction or decision issued by the Legislative Branch.
 - 3. All hearings are open to the public, including the sitting Justices, the appellant, and authorized persons.
 - a. During deliberations and voting, the Judicial Council must meet in executive session.
 - 4. **The Chief Justice or an Assistant Chief Justice shall chair the hearing**
1. **Rule 12.02 Process for Submitting an Appeal**
- 1. The party filing the appeal must submit an appeal via the currently provided online form within the fiscal year.

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Porlles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

2. The Chief Justice or designee must contact the appellant within three (3) academic days to schedule a hearing.
3. The Judicial Council must schedule the hearing within ten (10) academic days upon initial contact with the appellant.
1. **Rule 12.03 Quorum**
 1. Quorum shall be a minimum of (7) Justices.
 2. The Chief Justice, or an Assistant Chief Justice, must be a part of the Quorum.
1. **Rule 12.04 Hearing Procedures**
 1. A Fiscal Appeal shall follow all the rules governing Judicial Hearing Procedure, outlined in Section 8, unless specifically stated otherwise.
 2. The Judicial Council may issue a summary judgment by a two-thirds (2/3) vote of its quorum if the appellant and administrative authorities reach an agreement after an appeal has been filed.
 - a. Summary judgment allows the Judicial Council to render a decision without proceeding to a full hearing, based on the evidence and arguments presented in the appeal documentation.
 - i. In cases where there is agreement between the administrative authorities and the appellant after the RSO/Individual has resolved all outstanding financial obligations, the Judicial Council may render a decision through summary judgment to remove the sanction.

Section 8: Judicial Hearing Procedure

Rule 8.01 General Provisions

1. A Judicial Hearing will only be held when the Pre-Hearing Procedures outlined in Section 6 are adhered to, unless stated otherwise within this Section.
2. Quorum for all hearings must be a minimum of seven (7) Justices including the Chief Justice or designee
3. The Chief Justice or designee shall preside over all hearings.
1. All sitting Justices have an equal vote on each issue including the Chief Justice.
 - A. If the Chief Justice is presenting the case, they do not have voting power on the matter.
4. Each sitting Justice and party that appears before the Council may have a placard that states the corresponding first and last name and title.
5. The totality of the hearing may not exceed three (3) hours.
6. Additional time may be granted by a simple majority.
 - A. A Justice may motion for Council to recess.
 - B. Equal time must be granted to both parties.

Rule 8.02 Order of the Hearing

1. Call to Order

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Porlles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

- A. The hearing is called to order by the Chief Justice or designee.
 - B. Roll call is taken by the Chief Justice or designee.
 - C. Verification is done by the Chief Justice or designee.
2. Affirmation
 - A. All persons will be advised of the following: “Please be advised that any false, or misleading information that you provide during this hearing is a violation of the *Golden Rule: Student Handbook*.”
 - B. All university officials or Student Government Staff shall be advised the following: “It is an expectation of the Student Government and the University that the statements you provide in today’s hearing are truthful and accurate.”
 - C. A person found providing false or misleading information may be subject to sanctions pursuant to Rule 1.03.4.
3. Opening Statements
 - A. The order of the statements must be:
 - I. Complainant
 - II. Respondent
 - B. There will be a five (5) minute time limit for each party to present their opening statement to the Council. **Not applicable for Judicial Review and Fiscal Appeals Hearings.**
4. Case in Chief
 - A. The order of the statements must be:
 - I. Complainant
 - II. Respondent
 - B. The statements include presentation of evidence and witnesses.
 - C. Each party will present their evidence, the opposing party will have an opportunity to question the evidence, and the Council shall have an opportunity to question the evidence.
 - D. Each party will present their witnesses individually, the opposing party will have an opportunity to question the witness, and the Council shall have an opportunity to question the witness.
5. Final Questioning by the Council.
 - A. The Council may ask any further questions they feel are relevant.
6. Closing Arguments
 - A. The order of the statements shall be:
 - I. Complainant
 - II. Respondent
 - C. There will be a five (5) minute time limit for each party to present their closing statement to the Council. **Not applicable for Judicial Review and Fiscal Appeals Hearings.**

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Porlles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

7. Deliberation
 - A. Deliberation will take place at the conclusion of closing arguments.
 - B. The Justices must meet in an executive session to deliberate.
 - C. The final decision must be made by a simple majority of the Council.
8. Adjournment
 - A. The ruling of the Council becomes final and binding when announced.
 - B. The majority opinion of the Council must be published by the Chief Justice or designee within seven (7) academic days from when the hearing adjourned.

Rule 8.03 Objections

The opposing party has the ability to present a timely objection to a question asked to the witness on the following grounds:

- A. Hearsay
- B. Leading Question
- C. Question has been previously asked and answered
- D. Ambiguous question
- E. Question that calls for speculation
- F. Irrelevant questioning
- G. Prejudicial question
- H. Argumentative questioning
- I. Question beyond the scope of the examination
- J. Question asking if other witnesses are lying

Rule 8.04 Disruptive Behavior

1. The Chief Justice or designee may remove any person from a hearing for disruptive behavior that hinders the progression of the hearing.

Any person who is removed from the hearing shall forfeit their rights to the hearing and the hearing will continue without them.

7. Member Discussion-

a.

8. Miscellaneous Business-

- a. **Question of the Day: When you study, read, go to bed, draw, or do any activity, do you have background noise? If so, what do you listen to?**

9. Final Roll Call: 6/6

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Portles: sgajc14@ucf.edu



JUDICIAL BRANCH

UCF Student Government
Internal Rules Committee Meeting
[SG Conference Room]
[10/09/2025]
[6pm]

10. Adjournment: 7:03pm

Key:

P - Present
A - Absent
MTD - Move to Debate
MTV - Move to Vote
MTA- Move to Amend
PP - Postpone
PPI - Postpone Indefinitely
GC - General Consent

*This meeting is held in compliance with the Government in the Sunshine Act.
Funded by the Activity and Service Fee through the UCF Student Government.*

Chair Portles: sgajc14@ucf.edu