

Election Commission Meeting 6

Date: 11/18/2024

Time: 6:00 pm

MEETING AGENDA

1. **Call to Order:** 6:08 pm
2. **Roll Call**

<u>Name</u>	<u>Attendance</u>	<u>Email</u>
Supervisor of Elections Luke Brown	P	sga_ec@ucf.edu sgec9@ucf.edu
Assistant Supervisor of Elections Stefanie Henriques	P	sga_aec@ucf.edu sgac2@ucf.edu
Commissioner Norah Sackett	P	sgac1@ucf.edu
Commissioner Alyssia Wright	P	sgac3@ucf.edu
Commissioner Aneesha Nayak	P	sgec4@ucf.edu
Commissioner Amarah Presley	P	sgec5@ucf.edu
Commissioner Max Koustikov	P	sgec6@ucf.edu
VACANT	-	sgec7@ucf.edu
Commissioner Brianna Phillips	P (6:10)	sgec8@ucf.edu
Commissioner Mateo Valdiviseo	A	sgec10@ucf.edu

1. **Announcements from the Supervisor**
 - a. We will meet the Monday before thanksgiving, you can attend online. You will not have office hours that week.
 - b. We will not have a meeting or office hours the week of Finals. Work hard, do well!
 - c. Icebreaker: Regardless of whether or not you celebrate Thanksgiving, how will you be celebrating the few days off from school? Are you traveling anywhere or

staying local? Do you plan to celebrate or dedicate time to studying for finals?
Will you spend your time relaxing in some other way?

- i. Luke: Unfortunately doing an A&SF packet for most of my time
 - ii. Stefanie: Flying to Alabama to celebrate Thanksgiving with my brother
 - iii. Norah: Going back home but working remote so semi-relaxing
 - iv. Alyssia: Going home for Thanksgiving and then studying for finals the whole week after
 - v. Aneesha: Staying local and studying for finals
 - vi. Amarah: Flying back home with her boyfriend, Harry Potter Forbidden Journey experience with her family and celebrating Thanksgiving with family
 - vii. Max: Going back home and then coming back to study for finals
 - viii. Bri: Leaving Tues/Weds for North Carolina for Thanksgiving to visit family
- d. Icebreaker: [image]
- i. Luke: 8 or 9
 - ii. Norah: 2 and 3
 - iii. Stefanie: 5
 - iv. Bri: 5 and 8 (tired)
 - v. Aneesha: 8 (sick last week, not feeling the best)
 - vi. Amarah: 3 (resonates with me)
 - vii. Max: 1 (finished a final)
 - viii. Alyssia: 5 (tired)
- e. As the semester ends, so are the E&A meetings. You all are required to attend at least 1 meeting every semester unless you request an excusal
- i. They meet Wednesdays at 9am in sg conference room
 - ii. To be excused you need to email sga_ea@ucf.edu and CC me sga_ec@ucf.edu (also sga_aec@ucf.edu)
 - iii. Attending a E&A meeting is part of your requirements to be a commissioner as per Title VI
 1. Attending an E&A meeting can count for one hour of your required Office Hours (you need 1 hour per week outside of our weekly GBM)
- f. Your office hours have officially started. Here are a few reminders:
- i. You have a required total of 2 office hours per week
 1. Attending our weekly meeting counts as 1 hour REGARDLESS of its actual length
 2. The other hour of time should be spent working with your committee of doing general EC work
 - a. Caucuses do not count for any time

- b. If you miss our weekly meeting, you are required to complete an additional office hour to fulfill your required 2 hours per week.
 - c. Accountability is significant and is punishable.
 - ii. You MUST send sga_ec@ucf.edu and sga_aec@ucf.edu a calendar invite to your scheduled office hours!
 - 1. A quick note from the Supervisor & Assistant: you must use the emails listed above for all official communications. We are both employees of the university that have to abide by professional communication standards.

g. Attendance

- i. If you have a legitimate absence, you must email sga_ec@ucf.edu and sga_aec@ucf.edu with an explanation within 5 academic days of the meeting. Since we need an official written record of your request, texts do not count.
 - h. Final note: please keep an eye out on social media for candidates who may be making pages promoting their candidacy as they are not supposed to start promoting or posting until the Spring semester.

2. Announcements from the Assistant Supervisor

- i. The Assistant Supervisor of Elections position will be open during the Spring semester, so if this leadership role is of interest to you, then please prepare a platform and goals, as well as updating your resume.
 - ii. Luke and I are here to work with you, so if you guys need any accommodations at all, please feel free to reach out to us and we will try to help you in any way possible. If you are unsure of what you should be doing during office hours, please reach out. We all want a smooth Spring election.
 - iii. Title VI is here to refer back to, which is why the violations, sanctions, and the hearing are fleshed out to help you all. Please try to familiarize yourself with the election statutes as we are predicting multiple presidential tickets and if we do not do our job properly, then the accused can appeal to the judicial branch. We want to do our jobs well and right to avoid that.

3. Committee Discussion

- a. All committee work can be found under the Committee discussion folders. These records are currently not accessible outside of the election commission, which is why we will share progress, questions and updates during these meetings. All commissioners are allowed to look at each other's commissioner work.
 - i. Supervisor: sga_ec@ucf.edu is not our joint Canva account. Share all files there that you work on to that email so that everything is easily accessible.
 - b. Events (Luke, Mateo, Alyssia)

- i. No updates this time but if you know your Spring schedule, please share it so we can set dates for the information sessions
 - c. Social (Stefanie, Amarah, Aneesha)
 - i. EC Fall Social: Friday, November 22nd at 6:30pm.
 - 1. I think everyone's filled this form out at this point, so thank you. A reminder that this potluck counts as an office hour.
 - ii. Webcourse Update
 - 1. I just copy & pasted the entire Webcourse onto the social committee folder to cross-reference for how updated it is with the current version of Title VI.
 - iii. Presidential Social
 - 1. Suggested dates: Mon. Jan 27; Tues, Weds or Thurs, Jan. 14th or Jan 22nd
 - 2. Potential locations: Keywest Ballroom, Charge on Chamber, Live Oak Events Center
 - 3. Catering: cheap alternatives from UCF Dining, low priority because there are multiple presidential tickets, so we will likely just have snacks and drinks
 - 4. Attire: Business or business casual
 - 5. Sign-up: Make a sign-up available on Knight Connect to anticipate turnout, promote on the SG Insta
 - 6. Make a PowerPoint
 - a. What the event is about; Find your running mate
 - b. Upcoming information session dates
 - c. Election timeline
 - i. Aneesha has been working on this PowerPoint during office hours.
 - iv. Surveys for the Student Body and Student Government Agents
 - 1. With the help of either SBA or GAP, these will be sent out following the week of the runoff election even if no runoff were to occur. This gauges our marketing strategies to see ways to improve future elections and events associated with the election.
 - v. ECLC
 - 1. Amarah has been working on a tentative schedule for what ECLC would look like and the respective lesson plans on a week-by-week basis.
 - d. Marketing (Luke, Stefanie, Norah, Max)
 - i. Working on vision boards for colors, fonts, etc.; make sample evergreen poster; make sampled themed poster shared with the SG email on Canva
4. **Commissioner Discussions**
 - a. Assistant Supervisor: We've been wondering how you all feel about office hours? Is it productive, do you interact with others in the SG office, etc.?

- i. Commissioner Norah: I keep to myself at the table, which is helpful to set an hour aside to complete my work. It's not unproductive but I wish committees were scheduled together
 - ii. Commissioner Amarah: I feel like Norah's experience summarizes everyone's experiences.
- b. Assistant Supervisor: We want to know how everyone's been doing as we wrap up this semester. We are kindly asking for two-on-ones where we have a casual conversation with the opportunity to update us on accomplishments, events, or anything else that may be going on in your lives. Can everyone please find a time where we can have these conversations?
 - i. Commissioner Norah: Can we do mine today.
 - 1. Luke: Yes. Also, these two-on-ones will be in-person and not offered online. This will count as an office hour. In the Spring semester, we will not be doing any office hours during after hours, so they must be between 9am-5pm.

5. Violation Hearings

- a. 606.1 Tier I violations shall be:
 - i. A. Distributing campaign materials in the residence halls by sliding said material under the door.
 - ii. B. Distributing tangible campaign material in the residence halls before 11:00 a.m. or after 9:00 p.m.
 - iii. C. Campaigning on the Student Union stage during an election period.
- 606.2
- b. Tier II violations shall be:
 - i. A. Altering their name provided to the University when applying for candidacy without the approval of the Supervisor of Elections or the Student Government Coordinator.
 - ii. B. Active Campaigning within: University designated computer labs, libraries, bookstores, classrooms, inside the Student Union Building including the gated patio area, inside the Recreation and Wellness Center Building, and within the fifteen (15) foot boundary surrounding the Election Tent unless for an Election Commission approved event or an approved RSO meeting.
 - iii. C. Distributing or displaying campaign material on or in a building without first securing the written permission of said building's manager and submitting such permission to the Election Commission prior to the distribution of said material.
 - iv. D. Failing to remove all campaign materials from the campus by 4:00 p.m. of the next academic day following the general or runoff election.
 - v. E. Using the past and/or present SG logo on campaign items.

- vi. F. Failing to turn in an individual campaign expense statement for campaign materials to the Supervisor of Elections by 11:59 p.m. of each Sunday of the campaign for Presidential Candidates.
 - vii. G. Failing to turn in a physical assistance statement for any physical assistance received to the Supervisor of Elections by 11:59 p.m. of each Sunday of the campaign for Presidential Candidates.
 - viii. H. Distributing apparel before the commencement of Active Campaigning or after the statutorily defined Election Time begins.
- c. 606.3 Tier III violations shall be:
- i. A. Distributing any apparel or tangible campaign material not approved by the Election Commission.
 - ii. B. Using Student Government Property or Activity and Service Fee Funds to benefit that candidate/ticket's campaign.
 - iii. C. Misrepresenting any campaign material as being the material of any candidate/ticket.
 - iv. D. Devising a name which would associate them with another candidate that would reasonably lead the voter to conclude that the candidate is not a candidate speaking for them self but is in fact another candidate.
 - v. E. Providing food, drinks, or prizes to influence the action of another to vote, not vote, or vote for or against a particular candidate/ticket. This rule applies both on and off university-controlled property.
 - vi. F. Failing to turn in final physical assistance statements to the Supervisor of Elections before 11:59 p.m. on the day before the elections for presidential candidates. In the event of a runoff election final expense statements shall be submitted before 11:59 on the day before the runoff election voting.
 - 1. Failing to remove all electronic media connected to a ticket at least twenty-four (24) hours before that same ticket declares candidacy in another election.
- d. 606.4 Tier IV violations shall be:
- i. A. Coercing or otherwise inducing another student in any way with relation to election campaigning or voting.
 - ii. B. Knowingly providing false information before the Election Commission.
 - iii. C. Misrepresenting any material fact in campaign material or while campaigning in any form.
 - iv. D. Active campaigning before the specifically designated time for Active Campaigning.
 - v. E. Committing slander or libel against another candidate/ticket.
 - vi. F. Committing or attempting a bribe.
 - vii. G. Committing or attempting to commit extortion or blackmail.

- viii. H. Attempting to perpetrate a fraudulent election. This shall include but is not limited to tampering with election machinery and voting software, voting more than once, attempting to vote with another person's student identification card, or selecting candidates and submitting a ballot on a student's behalf.
- ix. I. Threatening or acting violently against any member of a campaign ticket.
- x. J. Knowingly bring false or malicious charges against another candidate/ticket.
- xi. K. Condoning or authorizing the removal, vandalism, destruction, or theft of campaign material of another candidate.
- xii. L. Defacing or damaging poll sites or University election related material.
- xiii. M. Establishing a voting station by computer or otherwise, in an establishment licensed to sell alcoholic beverages.
- xiv. N. Exceeding the campaign expense cap of \$2,500 for Spring elections. In the event of a runoff election exceeding the campaign expense cap of \$2,950 for spring elections.
- xv. O. Presidential Candidates failing to turn in final expense statements to the Supervisor of Elections within forty-eight hours of the established deadline of the Sunday before the Spring elections at 11:59 p.m. In the event of a runoff election final expense statements shall be turned in within 48 hours of the established deadline of the Sunday before the runoff elections voting at 11:59 p.m.
- xvi. P. Presidential Candidates failing to turn in Physical Assistance statements to the Supervisor of Elections within forty-eight hours of the established deadline of the Sunday before the spring elections at 11:59 p.m. In the event of a runoff election physical assistance statements shall be turned in within 48 hours of the established deadline of the Sunday before the runoff elections voting at 11:59 p.m.
- xvii. Q. Any Physical Assistance accepted directly or indirectly from any Political Action Committees or similar organizations with political motivations, nonprofit organizations including but not limited to 501(C) and 527 organizations, nor any non-UCF affiliated person(s) associated with those organizations.
- xviii. R. Failure to comply with any sanctions within 24 hours of being set by the Election Commission.
- e. 606.5 Tier I sanctions could be, but are not limited to:
 - i. A. Campaign Limitations of up to 1 day
 - ii. B. Electronic Media Limitations of up to 1 day
- f. 606.6 Tier II sanctions could be, but are not limited to:
 - i. A. Campaign Limitations of up to 3 days
 - ii. B. Electronic Media Limitations of up to 3 days

- iii. C. Finance Limitations of up to \$150.00 606.7
- g. Tier III sanctions could be, but are not limited to:
 - i. A. Campaign Limitations of up to 5 days
 - ii. B. Electronic Media Limitations of up to 5 days
 - iii. C. Finance Limitations of up to \$350.00 606.8 Tier IV sanctions could be, but are not limited to: A. Campaign Limitations of up to 10 days B. Electronic Media Limitations of up to 10 days C. Finance Limitations of up to \$700.00
 - iv. D. Disqualification
- h. 606.9 If a candidate is found in violation of multiple tiers, the punishment will be the sum of the sanctions of each tier violated.
- i. 606.10 Ignorance of these tiers and corresponding consequences shall not be an acceptable defense in response to any offense in any election, either by the candidate themselves or by individuals campaigning on behalf of a candidate.
- j. 606.11 To prevent recidivism, or repeat offenses, a second violation of the same tier will be punished subsequent to the following tier.
- k. 606.12 All candidates/tickets must be aware that they are liable for actions in violation of any provisions of the Golden Rule, Student Body Constitution, or Student Body Statutes by an induced or condoned person because of authorization, assistance, or advisement from said candidate/ticket.
- l. 606.13 Any student, faculty, or staff member at the University of Central Florida may file a violation against any candidate/ticket during an election period.
- m. 606.14 Violation charges shall be filed by the individual in affidavit form, which shall include:
 - i. A. A description of events that took place which constitute a possible violation.
 - ii. B. The name of the accused candidate/ticket. Only one candidate/ticket can be charged per each affidavit.
 - iii. C. The filer's name and contact information, which can be used by the Election Commission to stay in contact with the person who filed the violation. This contact information shall only be used to ensure the individual is informed throughout the violation process.
 - iv. D. Notarization.
- n. 606.23 Election Commission Violation Hearing Procedure: The violation hearing shall be conducted in the following order:
 - i. A. Introduction of Violation Hearing: The Supervisor of Elections shall call the meeting to order and call for the Election Commission members who are in attendance at the violation hearing.
 - ii. B. Statement of the Filer: The individual that filed the violation charge may make a statement to the Election Commission regarding the violation and all evidence that the filer has submitted, as well as introduce the witnesses that will testify on behalf of the filer.

- iii. C. Statement of the Accused Candidate/ticket: The accused may make a statement to the Election Commission regarding the violation and all evidence that the candidate/ticket has submitted, as well as introduce the witnesses that will testify on behalf of the accused candidate/ticket.
- iv. D. Questioning of the Filer: The Election Commission may question the individual who filed the violation charge.
- v. E. Questioning of the Accused: The Election Commission may question the accused candidate/ticket.
- vi. F. Questioning of the Filer's Witnesses and Evidence:
 - 1. The Supervisor of Elections shall call up each witness separately. Only witnesses listed in the materials submitted by the filer prior to the violation hearing will be called.
 - 2. The accused candidate/ticket may question the witness. The witness is required to answer all questions except those that may incriminate the witness in another violation.
 - 3. After the accused candidate/ticket is finished questioning, the Election Commission may question the witness. The witness may refrain from answering any question.
 - 4. This procedure will continue until all witnesses submitted by the filer have been questioned
 - 5. The filer may then present tangible evidence during the violation hearing. The accused candidate/ticket may question the filer about the evidence presented. The filer may refrain from answering any question.
 - 6. The Election Commission may then question the filer about the tangible evidence presented. The filer may refrain from answering any question.
- vii. G. Question of Accused Candidate/Ticket's Witnesses and Evidence:
 - 1. The Supervisor of Elections shall call up each witness separately. Only witnesses listed in the materials submitted by the accused prior to the violation hearing will be called.
 - 2. The witness may be questioned by the accused candidate/ticket. The witness is required to answer all questions except those that may incriminate the witness in another violation.
 - 3. After the accused candidate/ticket is finished questioning, the Election Commission may question the witness. The witness may refrain from answering any questions.
 - 4. This procedure will continue until all witnesses submitted by the accused candidate/ticket have been questioned.
 - 5. The accused candidate/ticket may then present tangible evidence during the violation hearing.

- 6. The Election Commission may then question the accused candidate/ticket about the tangible evidence presented. The accused may refrain from answering any question.
- viii. H. Final Questioning: The Election Commission may ask questions about all information that was presented.
- ix. I. Closing Statement of the Filer: The filer may make a closing statement to the Election Commission.
- x. J. Closing Statement of the Accused Candidate/ticket: The accused candidate/ticket may make a closing statement to the Election Commission.
- xi. K. Election Commission Deliberation: The Election Commission shall deliberate to determine if a violation occurred and, if so, determine the appropriate sanction and inform the individual who filed the violation and the accused candidate/ticket of the decision.

6. Final Roll Call

a. 6:47

3. Adjournment: 6:47pm
