

Election Commission Meeting 10

Date: 09/23/2024

Time: 6:00 pm

MEETING AGENDA

1. **Call to Order:** 6:00pm
2. **Roll Call**

<u>Name</u>	<u>Attendance</u>	<u>Email</u>
Supervisor of Elections Luke Brown	P	sga_ec@ucf.edu
Assistant Supervisor of Elections VACANT	-	sga_aec@ucf.edu
Commissioner Norah Sackett	P	sgac1@ucf.edu
Commissioner Stefanie Henriques	P	sgac2@ucf.edu
Commissioner Alyssia Wright	P	sgac3@ucf.edu
Commissioner Aneesha Nayak		sgac4@ucf.edu
Commissioner Amarah Presley	P	sgac5@ucf.edu
Commissioner Max Koustikov	P	sgac6@ucf.edu
VACANT	-	sgac7@ucf.edu
Commissioner Brianna Phillips	P	sgac8@ucf.edu
Commissioner Luke Brown	P	sgac9@ucf.edu
Commissioner Mateo Valdivieso	E	sgac10@ucf.edu

1. **Announcements from the Supervisor**
 - a. Commissioner Introductions
 - b. Meetings will be held Mondays at 6pm every week!

- c. There are 10 commissioners that make up EC, we currently have 2 vacant seats

2. **Commissioner Discussions**

- a. If the election commissioners have any questions about the work EC does, timelines, etc., you should familiarize yourself with Title VI: The Election Statutes
- b. EC Meeting 1:
 - i. Statutory Requirements
 - 1. Attend All EC Meetings
 - a. You are required to contact me to be excused from a meeting
 - b. Two unexcused absences will result in removal from the commission
 - 2. Work a minimum of 10 hours during election week
 - a. Run the SG Election tent during election week
 - b. Canvas campus to look at election materials to see if they were approved
 - c. Participate in Violation Hearings
 - d. Help run info sessions
 - 3. Attend at least 1 E&A Meeting every Fall, Spring, and Summer Semester
 - a. Currently Wednesdays at 9am in the SG Conference Room
 - b. Email sga_ea@ucf.edu and cc sga_ec@ucf.edu if you are unable to attend
 - ii. Extra Requirements
 - 1. Check your SG Email & Teams often
 - 2. Help prepare for the Election at least 1 hour every week in Fall (Office Hours)
 - a. Table around campus
 - b. Present in-front of classes & RSO's
 - c. Prepare Election Materials
 - d. Plan for various Events
 - 3. Advertise the Election and the available positions in Spring to at least 3 different RSOs (Registered Student Organizations) around campus
 - iii. Familiarize yourself with important dates
 - 1. TBA: Election Time (Last years [Election timeline](#) for reference)
 - a. Marketing Materials completed by November 1st
 - b. February 4th: Candidate Expo

- c. Info Sessions: TBD
 - d. February 10th-14th: Declaration of Candidacy
 - e. February 26th: Presidential Debate
 - f. March 10th-11th: Election
 - i. Most important dates for EC attendance
 - g. Runoff (If Applicable) is the week after Spring break
 - iv. Election Period & Commissioner Requirements
 - 1. Work 10 hours a week
 - 2. Be prepared to sit in on Violation Hearings
 - 3. Tabling at the SU voting table
 - 4. Canvassing Campus for violations
 - 5. Each candidate will be assigned to a commissioner to directly be in contact with
 - 6. Any other tasks deemed necessary by the Supervisor of Elections
 - v. Complete this Google Form ASAP
 - 1. This form is for financial and ethics training for Student Government. It also includes miscellaneous information about election theme suggestions, T-shirt size, name tags, etc.

3. Fall Business

- a. Theme!
- b. Election Committees TBA/Modified:
 - i. Plan Election Marketing (i.e. merch, etc.)
 - ii. RSO Outreach
 - iii. Creation of Election Material
 - iv. Organize Candidate Debates/Forums
 - v. Declaration of Candidacy Forms

4. Final Roll Call

- a. 8/9

5. Adjournment: 09/23/2024
