



ELECTION COMMISSION

UCF Student Government
Candidate Affairs Committee
Siesta Key Boardroom
October 21, 2025
1:00 PM

CANDIDATE AFFAIRS COMMITTEE

1. Call to Order: 1:01PM
2. Roll Call & Verification of Quorum: 4/4

Name	Email	Initial	Final
Chair Emily Melo	sgec14@ucf.edu	P	P
Vice Chair Mar Orellana	sgec8@ucf.edu	P	P
Commissioner Alyssia Wright	sgec3@ucf.edu	P	P
Commissioner Sarah Aguiar	sgec9@ucf.edu	P	P

- a. Approval of the Minutes: [10.21.25](#) **Approved by GC**
- b. Approval of the Agenda: **Approved by GC**
- c. Open Forum:
 - a. None
- d. Announcements from Chair Melo:
 - a. My apologies for not being here last week and not being able to stay for the meeting. Also, I hope the Meeting went well!
 - b. Announcements from the Candidate Affairs Chair
 - i. Presidential Debate
 1. Catering from a UCF Catering Service will be best, ordering per person in attendance, which shouldn't be a problem since an RSVP will give us an estimate on attendance
 - ii. Candidate Expo.
 1. Domino's Pizza (UCF approved vendor)
 - iii. Logo/Merch
 1. The logo has been passed onto Director of Communications, Commissioner Calloway met with him yesterday and Supervisor Presley reached out to further express our urgency, so I hope to receive as soon as possible

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2. For merch, we hope to order ducks, leis and sunglasses with the tropical theme and have magnets, buttons, and fans with the logo
- iv. Looking forward in this meeting
 1. We have links to all the items we hope to purchase, and I want to finalize them as much as possible now, while keeping in mind our budget and looking at last year expenses for reference
- e. Announcements from Vice Chair Orellana:
 - a. None
- f. Announcements from Committee Members:
 - a. None
- g. New Business
 - a. Candidate Q&A:
 - i. Marketing and Outreach will send out email November 1st (page 2)
 1. [Email Blast Draft](#)
 - ii. The carousel post as been approved by Andy to be posted on the 29th of October
 1. Here is the [link](#) - Add RSVP link and chair contact information
 - b. Goals
 - i. Research catering and food options for the Presidential Debate and Candidate Expo. Select a catering/food option by October 20th.
 1. [UCF Catering](#)
 2. Ideas:
 - a. [Happy Hour Menu \\$20.59 per person](#)
 - ii. Begin exploring merchandise options for the election period, including quantities and pricing. Finalize selections before the Commission reviews the logo.
 1. Keep in mind our budget
 - a. [Link to Election Commission Budget Tracker](#)
 2. Items Ideas: include website link and amount
 - a. [Ducks](#) (#1)
 - b. [Leis](#) (#2)
 - c. [Key Chains](#) (#3)
 - d. [Sunglasses](#)
 - e. Fans
 - f. Stickers
 - g. Magnets (#4)
 - h. Buttons
 - i. Tote Bags (#3)
- h. Miscellaneous Business – **MTIF, Approved by GC**

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- a. Commissioner Wright: I will look back for ERFs and Budget from last year. We handed out cotton candy, ducks, shirts, stickers and magnets. Day 1: Shirts, Day 2: Ducks + Cotton Candy, Day 3: Smoothies (Smoothie King), Day 4: Tote bags, Day 5: Keychains (All days have merch with logos.)
 - b. Vice Chair: Popsicles for different campuses
 - c. Question of the day: What is your favorite Fall Activity?
 - i. Chair Melo: Pumpkin Carving and Apple Picking
 - ii. Commissioner Wright: Pumpkin Patch
 - iii. Commissioner Aguiar: Scary movies
 - iv. Commissioner Orellana: Pumpkin Patch
 - v. SGLCer Zainab: Watch Gilmore Girls
 - d. **MTF, Approved by GC**
 - i. Final Roll Call: 4/4; Same as initial
 - j. Adjournment: 1:40 PM
- Key:
- P - Present
 - A - Absent
 - E - Excused
 - MTD - Move to Debate
 - MTV - Move to Vote
 - MTA- Move to Amend
 - MSQD – Motion for Speech, Questioning, & Debate Time
 - PP - Postpone
 - PPI - Postpone Indefinitely
 - GC - General Consent

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