



## ELECTION COMMISSION

UCF Student Government  
Marketing and Outreach Committee Meeting  
Charge on Chamber  
September 22, 2025  
4:30 PM

### MARKETING AND OUTREACH COMMITTEE AGENDA

1. Call to Order: 4:37 PM
2. Roll Call & Verification of Quorum: 3/5

Name	Email	Initial	Final
<b>Chair</b> Victoria Calloway	<a href="mailto:sgec10@ucf.edu">sgec10@ucf.edu</a>	P	P
<b>Vice Chair</b> Jada Wesley	<a href="mailto:sgec12@ucf.edu">sgec12@ucf.edu</a>	A	A
<b>Commissioner</b> Alyssia Wright	<a href="mailto:sgec3@ucf.edu">sgec3@ucf.edu</a>	P	P
<b>Commissioner</b> Bryan Gonzalez	<a href="mailto:sgec13@ucf.edu">sgec13@ucf.edu</a>	E	E
<b>Commissioner</b> Emily Melo	<a href="mailto:sgec14@ucf.edu">sgec14@ucf.edu</a>	P	P

- a. Approval of the Minutes: [Meeting Agenda](#) **Approved by GC**
- b. Approval of the Agenda: **Approved by GC**
- c. Open Forum
  - a. None
- d. Announcements from Chair
  - a. Hello everyone! Happy Monday again...
  - b. Here are some updates and accomplishments from last week
    - i. Our FAQ Reel is being shot this Thursday from 12:30-2:30. I don't believe it will take the entire 2 hours, but we have it scheduled in case.
    - ii. The dates for Headshots will be set in place soon as I am closing the when2meet today and sending dates to Gaby tonight or tomorrow morning.
    - iii. Our first SGLC Meeting was last Wednesday so please remember to uphold the new dress code so we remain as professional as possible
- e. Announcements from Vice Chair
  - a. None
- f. Announcements from Committee Members

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**Chair Victoria Calloway: [sgec10@ucf.edu](mailto:sgec10@ucf.edu)**



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- a. None
- g. New Business
  - a. Important Dates for Us
    - i. FAQ Reel
      - 1. Shoot Day September 25<sup>th</sup>
      - 2. Media Request Form due October 6<sup>th</sup>
      - 3. Posting date October 20<sup>th</sup>
    - ii. 09/12 Q&A Event
      - 1. Media Submission for the Flyer is due October 15<sup>th</sup>
      - 2. Posting date is October 29<sup>th</sup>
  - b. Blocked Dates for The Election Period
    - i. I confirmed with Andy this morning that March 9<sup>th</sup>-11<sup>th</sup> will be blocked dates solely for the Election Commission. There will also be no events during this time period
  - c. Q&A Flyer
    - i. I reached out to Sarah the Graphic Design Coordinator to get some insight on the flyer and see when we can meet. I am going to draft something up and see if we can put something cute together soon
  - d. RSO Outreach/Tabling Update
    - i. The RSO Outreach we were planning is now paused until the Spring semester
    - ii. We are planning to do one tabling event at the Rosen and Downtown Campus before the Q&A event
      - 1. When those dates come out and are finalized you guys will be updated
      - 2. I have also confirmed a story post for those two separate events with Andy
  - e. Highlights
    - i. Andy is asking what we would like in our highlights
      - 1. I looked in the archives on Instagram this morning, and honestly, there was little to nothing in there for us.
      - 2. I have an idea of adding the FAQ reel to that highlight, as well as also making a Canva of the election timeline and posting it on the story to add to the highlights as well. I think it's best if we start fresh
        - a. [Election Timeline Example](#)
  - h. Miscellaneous Business;
    - a. SGLC Discussion - **MTIF, Approved by GC**
    - b. **MTF – Approved by GC**
  - i. Final Roll Call: 3/5; Same as Initial
  - j. Adjournment: 5:17 PM

Key:

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P - Present  
A - Absent  
E - Excused  
MTD - Move to Debate  
MTV - Move to Vote  
MTA- Move to Amend  
MSQD – Motion for Speech, Questioning, & Debate Time  
PP - Postpone  
PPI - Postpone Indefinitely  
GC - General Consent

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