



JUDICIAL BRANCH

UCF Student Government
Judicial Council Meeting
[\[Zoom\]](#)
[dd/mm/yyyy]
[6pm]

MEETING AGENDA

1. Call to Order: 12:02 pm
2. Roll Call & Verification of Quorum: 4/4

Name	Email	Initial	Final
Daniel Rivera	sgjcexternal@ucf.edu	P	
Ayaka Kimura	sga_jc8@ucf.edu	P	
Yuka Kimura	sga_jc10@ucf.edu	P	
Kennedi Ray	sga_jc12@ucf.edu	P	

3. Approval of the Minutes: Justice Ayaka
4. Approval of the Agenda: Justice Rivera
5. Announcements from the Chair-
 1. Next and last meeting on April 15th
6. Announcements from the Vice Chair-
7. Old Business-
 - a. Goals from Members for Spring 2024
 - i. Ayaka
 1. Organizing transition materials (can work with Jake and can include information about things that we found through interviews)
 2. Work on graphics and discuss with Precedent
 3. Feedback forms after Impartial Advising cases with how did you hear about us question to see best outreach option
 - ii. Yuka
 1. Add meeting notes/transcript from first advising meeting without names
 2. Have a ppt for impartial advisors to show the student with the types of disciplinary actions, sanctions, easier language, FAQ slide with questions like "will it stay on my record?", and consequences

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iii. Kennedy

1. Training Materials for Impartial Advising

- a. Ask Justices for Materials that can be redacted as examples

2. Finish Impartial Advising Form

- a. May distribute the work for this by SCAI, Fiscal, etc.

3. Justices Shadowing Conduct and AI Cases (Jennifer Wright as contacts)

- a. Will work on this after talking to Lisyibet

4. Making a form and online graphic and introduce to department heads for professors to give to students, and also make a graphic for housing and conduct flyer with general info

5. Look at Impartial Advising Updates with Student Conduct

- a. Putting the updates in the JRP

b. JRP Update

- i. Added Rule 4.08 clause 6, which states that Ad-Hoc Committees can be made permanent by a simple majority vote of the Council.

- 1. Added Judicial Experience Committee description under Rule 4.06

- 2. Can see if we can make it an official committee in next GBM.

c. Task list

- i. We can assign different tasks of writing up sections of JRP, Code of Conduct, etc.

- ii. For increased productivity, we can stick to biweekly meetings and introduce things to the committee what we worked on

d. Order of priority:

- i. Other tasks that we divided:

- 1. Code of conduct
- 2. Disciplinary statutes
- 3. Panels

- ii. Ayaka

- 1. Feedback Forms
- 2. Graphics
- 3. Transition Materials

- iii. Yuka

- 1. Impartial Advising Notes
- 2. Ppt for impartial advisors to show students

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3. Work on other tasks
- iv. Kennedy
 1. Contacting everyone who we've been advising
 2. Can reach out to other IRC members to meet with them
 3. Reach out to Lisyibet about Impartial Advising
 4. Get a list of professors to see if they can hear us from the Faculty senate or ask the deans to see if they can talk about our services to students to increase outreach
- v. Note: Can mention transition binders for chairs and there's gonna be people who might not be used to leading a committee. Can personalize stuff for committees and just provide some guidance. Maybe leave a few ideas for them to start on too?
- vi. Most of our goals is to look at mostly finished products together and finalize them or to get feedback
- e. Other Potential Goals for IRC
 - i. Constitutional Judgement Panel, Declaratory Judgements Panels
 1. USF's system for Judicial Review
 2. Kind of a JRP revision, and letting the public know how we handle this
 3. Might help relationship between Attorney General and Justices
 4. Having panels to better define powers of AG and maybe make it a requirement to have people go through AG before asking our opinion.
 5. Can look through USF's statutes
 - ii. Code of Conduct
 1. The USF Supreme Court has its own Code of Conduct, but we don't have anything about how we should act and our relationships with the other branches and how to prevent conflicts of interest.
 2. Having something about Justices sitting on committees and caucuses.
 3. Our JRP only has rules, and we want more specificity.
 - a. Ex. If you violate the JRP and the following conduct(lower tier), you have this sanction
 - b. Ex. If you violate the constitution and statutes(higher tier), you have this sanction.

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- 4. It would still allow for modifications and allow councils to set precedent during retreats and can send it out to everyone.
- iii. Transition Binders for Chairs
 - A. Try to learn from Senates' way of sanctions
 - B. Continuing our work from these past few weeks
 - o Ayaka
 - [Feedback forms](#) (complete)
 - Need to confirm with leadership if it can be made into a knight connect form
 - o Yuka
 - [Impartial advising ppt](#) (complete)
 - Should make one specific for SCAI and Grade Appeals for Undergraduate and Graduate
 - [Disciplinary Statutes\(still working on\)](#)
 - [Experiences with Impartial Advising with Names Ommited](#) (complete) can be found in IRC Notes folder
 - o Kennedi
 - [Title-IX.pdf \(ucf.edu\)](#)
 - [Title-VII.pdf \(ucf.edu\)](#)
 - Can contact everyone on the branch to see if they have any ideas that they want to see in the disciplinary statutes
 - Can talk to Lisyibet about making a video and webcourses to send to students after getting a ticket.
 - Recording Impartial Advising Experiences with Taylor
- f. Looked over USF documents
 - i. <https://www.usf.edu/student-affairs/student-government/usf-sg/usf-judicial-branch/judicial-documents.aspx>
 - ii. Daniel will reach out to USF to see if they have anything on corrective action
- g. [Disciplinary Statutes\(still working on\)](#)
 - i. Need to look into how OSI regulations play into SCAI conduct cases involving Justices
 - ii. Make a separate section in disciplinary statutes about if the case involves SCAI and add something about suspension of some responsibilities, ex. mentoring, and duties while the case goes on
 - iii. Because SCAI decisions are private, we can have an impartial advisor(the chief?) go with the Justice

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- iv. How does SCAI notify OSI
 - 1. Takes 10 days with director looking at the decision and seeing if it is too heavy, etc.
 - 2. Student has to disclose anything that they are involved in
 - 3. See if there is a way to get the notification
 - 4. Might need to ask Brodie about if they get decisions about SCAI for SG agents
 - h. Daniel can look into Microsoft Forms and see if we can send monthly emails to the students that we helped every month
 - i. Can make it a microsoft form and add collaborators continuously
 - i. Should make impartial advising powerpoints specific for SCAI and Grade Appeals for Undergraduate and Graduate
 - j. Yuka and Kennedy will work on making a document with things to copy from USF documents
 - k. Work on promoting our services to SG agents with votes of no-confidence, etc.
 - l. Launching Title IX after April 13th bc of MCAT
 - m. Daniel talked to Brodie and found that we can make Judicial Review a KnightConnect form and make it accessible.
 - i. Can look at Attorney General Opinions and see if we agree with them
 - ii. Can make the submission process easier instead of the student going through the entire process
8. New Business-
- A. Kennedy will be working on a transition binder for the next IRC chair to help with the transition, along with things to work on from USF's documents for code of conduct and the sanctions.
 - B. Daniel finished the feedback [form for Impartial Advising !!](#)
 - C. Daniel reached out to USF and it seems that they are in the middle of transitioning
 - D. Final Goals for next meeting:
 - a. Can work on editing the disciplinary statutes
 - b. Transition materials for IRC & Judicial in general
 - c. Restructuring how Judicial Review would work and building a groundwork for it to start in the summer

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- i. Kennedy can talk to Jake and how to continue it in the summer and add it in the transition materials
- ii. Kennedy can also work on the grade appeals powerpoint and personal tips and teaching students the reality that it's something that you have to discuss with the professor, who has ultimate power over the grade.
- iii. How to incorporate impartial advising things in the JRP
- iv. Kennedy will talk to Ayaka and Yuka about the mental health aspect of the Title IX meeting and ensuring our Justices are doing okay and are comfortable during the process.
- v. Daniel can try sending out mass email with the feedback form for the students that we have advised so far.

9. Member Discussion

10. Miscellaneous Business-

a. **Buds: What are you looking forward to right now?**

b. **Question of the Day: How was spring break?**

11. Final Roll Call: 4/4

12. Adjournment: 12:22 pm

Key:

P - Present

A - Absent

MTD - Move to Debate

MTV - Move to Vote

MTA- Move to Amend

PP - Postpone

PPI - Postpone Indefinitely

GC - General Consent

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