



# JUDICIAL BRANCH

UCF Student Government  
Judicial Council Meeting  
[\[Zoom\]](#)  
[dd/mm/yyyy]  
[6pm]

## MEETING AGENDA

1. Call to Order: 12:00pm
2. Roll Call & Verification of Quorum: 3/4

Name	Email	Initial	Final
Lisyibet Silva	sga_cjus@ucf.edu	E	E
Ayaka Kimura	sga_jc8@ucf.edu	P	P
Yuka Kimura	sga_jc10@ucf.edu	P	P
Kennedi Ray	sga_jc12@ucf.edu	P	P

3. Approval of the Minutes: Justice Ayaka
4. Approval of the Agenda: Justice Yuka
5. Announcements from the Chair-
  - a. We will be meeting next on March 4<sup>th</sup>!
6. Announcements from the Vice Chair-
7. Old Business-
  - a. Goals from Members for Spring 2024
    - i. Ayaka
      1. Organizing transition materials(can work with Jake and can include information about things that we found through interviews)
      2. Work on graphics and discuss with Precedent
      3. Feedback forms after Impartial Advising cases with how did you hear about us question to see best outreach option
    - ii. Yuka
      1. Add meeting notes/transcript from first advising meeting without names
      2. Have a ppt for impartial advisors to show the student with the types of disciplinary actions, sanctions, easier language, FAQ slide with questions like "will it stay on my record?", and consequences

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## iii. Kennedy

### 1. Training Materials for Impartial Advising

- a. Ask Justices for Materials that can be redacted as examples

### 2. Finish Impartial Advising Form

- a. May distribute the work for this by SCAI, Fiscal, etc.

### 3. Justices Shadowing Conduct and AI Cases (Alana Brooks and Jennifer Wright as contacts)

- a. Will work on this after talking to Lisybiet

### 4. Making a form and online graphic and introduce to department heads for professors to give to students, and also make a graphic for housing and conduct flyer with general info

### 5. Look at Impartial Advising Updates with Student Conduct

- a. Putting the updates in the JRP

## b. JRP Update

- i. Added Rule 4.08 clause 6, which states that Ad-Hoc Committees can be made permanent by a simple majority vote of the Council.

### 1. Added Judicial Experience Committee description under Rule 4.06

### 2. Can see if we can make it an official committee in next GBM.

## c. Task list

- i. We can assign different tasks of writing up sections of JRP, Code of Conduct, etc.

- ii. For increased productivity, we can stick to biweekly meetings and introduce things to the committee what we worked on

## d. Order of priority:

### i. Andrew

- 1. Code of conduct
- 2. Disciplinary statues
- 3. Panels

### ii. Ayaka

- 1. Feedback Forms
- 2. Graphics
- 3. Transition Materials

### iii. Yuka

- 1. Impartial Advising Notes
- 2. Ppt for impartial advisors to show students

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3. Help Andrew with his initiatives
- iv. Kennedy
  1. Contacting everyone who we've been advising
  2. Can reach out to other IRC members to meet with them
  3. Reach out to Lisibet for Impartial Advising
  4. Get a list of professors to see if they can hear us from the Faculty senate or ask the deans to see if they can talk about our services to students to increase outreach
- v. Note from Andrew: Can mention transition binders for chairs and there's gonna be people who might not be used to leading a committee. Can personalize stuff for committees and just provide some guidance. Maybe leave a few ideas for them to start on too?
- vi. Most of our goals is to look at mostly finished products together and finalize them or to get feedback
- e. Make a new Title IX advising form and Impartial Advising Form on Knight Connect
  - i. See which step in the process they are
  - ii. Asking where did you hear about us
  - iii. Maybe consider adding a link to a video like USF, that explains stuff about parking and parking appeals process (If students watch it, it could expunge the first ticket)
    1. Maybe ask Lisibet to see if we can work with PTS to make a video
- f. Andrew's ideas
  - i. Disciplinary Statutes w/ Leadership
    1. Current idea is a tier system and are working with leadership
    2. Have a different way of tracking absences, etc.
    3. Have correct procedures for means of disciplining Justices
    4. Have lower tier and higher tier actions and having a way to distinguish between them and creating standards in place defining these.
    5. Have a pre-check before having it seen in front of the council and handle it on our own with small group.
      - a. Can explore different ways to elect or appoint people on Ad-Hoc and think of the most impartial way to find people to serve on the group/committee and having one person who is

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- neutral, 3<sup>rd</sup> person perspective who was not involved, or not judicial leadership.
  - b. Not establishing permanent members
  - ii. Constitutional Judgement Panel, Declaratory Judgements Panels
    1. USF's system for Judicial Review
    2. Kind of a JRP revision, and letting the public know how we handle this
    3. Might help relationship between Attorney General and Justices
    4. Having panels to better define powers of AG and maybe make it a requirement to have people go through AG before asking our opinion.
    5. Can look through USF's statutes
  - iii. Code of Conduct
    1. The USF Supreme Court has its own Code of Conduct, but we don't have anything about how we should act and our relationships with the other branches and how to prevent conflicts of interest.
    2. Having something about Justices sitting on committees and caucuses.
    3. Our JRP only has rules, and we want more specificity.
      - a. Ex. If you violate the JRP and the following conduct(lower tier), you have this sanction
      - b. Ex. If you violate the constitution and statutes(higher tier), you have this sanction.
    4. It would still allow for modifications and allow councils to set precedent during retreats and can send it out to everyone.
  - iv. Transition Binders for Chairs
8. New Business-
- A. Try to learn from Senates' way of sanctions
  - B. Going over what we worked on over these past 2 weeks
  - C. Ayaka
    - o [Feedback forms](#)
    - o Potentially work on making it a knight connect form
  - D. Yuka

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- [Impartial advising ppt](#)
- [Disciplinary Statutes\(still working on\)](#)
- Experiences with Impartial Advising with Names Ommited can be found in IRC Notes folder

## E. Kennedy

- [Title-IX.pdf \(ucf.edu\)](#)
- [Title-VII.pdf \(ucf.edu\)](#)
- Can contact everyone on the branch to see if they have any ideas that they want to see in the disciplinary statutes
- Can talk to Lisyibet about making a video and webcourses to send to students after getting a ticket.

## 9. Member Discussion

### a. [Disciplinary Statutes\(still working on\)](#)

- i. Witnesses
- ii. Timeline

### b. Will meet again in 2 weeks

## 10. Miscellaneous Business-

### a. **Buds: What are you looking forward to right now?**

### b. **Question of the Day: What's a vaction you want to take soon?**

## 11. Final Roll Call: 3/4

## 12. Adjournment: 12:56 pm

## Key:

P - Present

A - Absent

MTD - Move to Debate

MTV - Move to Vote

MTA- Move to Amend

PP - Postpone

PPI - Postpone Indefinitely

GC - General Consent

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