



# JUDICIAL BRANCH

UCF Student Government  
Judicial Council Meeting  
[\[Zoom\]](#)  
[dd/mm/yyyy]  
[6pm]

## MEETING AGENDA

1. Call to Order: 2:33pm
2. Roll Call & Verification of Quorum: 3/4

Name	Email	Initial	Final
Lisyibet Silva	sga_cjus@ucf.edu	E	E
Ayaka Kimura	sga_jc8@ucf.edu	P	P
Yuka Kimura	sga_jc10@ucf.edu	P	P
Kennedi Ray	sga_jc12@ucf.edu	P	P

3. Approval of the Minutes: Justice Kimura
4. Approval of the Agenda: Justice Ray
5. Announcements from the Chair-
  - a. Hi all, today will be a shorter meeting and we will spend sometime focusing on what kinds of changes we will want to see in the Impartial Advising Form. We will also schedule our final meeting so we can make sure we end with some great goals for the Spring Semester to accomplish. IRC Scheduling in the Spring will be made in January so just be on the lookout for a message the first week of January.
6. Announcements from the Vice Chair-
7. Old Business-
  - a. Updates for the Impartial Advising Form
    - i. Write up a list of questions to gather as much information and details of the case
    - ii. Ex. Have you talked to anyone, etc.
    - iii. Personalizing the form for different cases
    - iv. Fix the discrepancies in the form for the times that the students are available
    - v. Look at having a separate form for Title IX form, with different warnings on the form for privacy concerns and mandatory reporting
    - vi. Change the email address from Knights email to current ucf emails
    - vii. Making the choices for the first question to be more specific:

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- viii. Change the wording from “Organizational Conduct Process” to “RSO Conduct Process”
- ix. Change “Internal SGA Process”
- x. Look into writing more descriptions for each process.
- xi. Writing procedures for Graduate Program Appeals, Grade Appeals, SCAI Procedures
- 8. New Business-
  - a. New list of changes to make to Impartial Advising form
    - i. Add Title IX advising to the introduction paragraph
    - ii. Change Knights mail to ucf email
    - iii. Change time checkboxes to fill in the blank boxes
    - iv. Dropdown Menu
      - 1. Change the wording from “Organizational Conduct Process” to “RSO Conduct Process”
      - 2. “Student Academic Appeal” to “Grade Appeal”
      - 3. Add the option for Title IX Advising
      - 4. May need to add another option for the conduct process
    - v. Add an invalid grounds page for the conduct process
    - vi. May need to change the description box to make it more tailored, based on feedback from Lisyibet
  - b. Last meeting will be used to look over notes for concrete changes and Kennedy will talk to Liza and Lisyibet and will talk about mandatory reporter updates
- 9. Member Discussion-
  - a. When should we meet for the last meeting?
    - i. November 29<sup>th</sup> at 2:30pm will be the last IRC meeting, and we will put our new goals for the semester.
- 10. Miscellaneous Business-
  - a. **Buds: What are you looking forward to right now?**
  - b. **Question of the Day: If there was one thing that you could keep forever, what would it be?**
- 11. Final Roll Call: 3/4
- 12. Adjournment: 2:59pm

Key:

P - Present

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A - Absent

MTD - Move to Debate

MTV - Move to Vote

MTA- Move to Amend

PP - Postpone

PPI - Postpone Indefinitely

GC - General Consent

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