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University of Central Florida
Fifty Sixth Student Body Senate
Internal Bill 56-72

[Updates to Title III, Title IV, Title VI, Title VII, & Title IX: Moving Committee Duties]

WHEREAS, Statutes require constant updates and revision to best serve the Student Body;
WHEREAS, Student Body Senate Committees are delegated tasks throughout statutes;
WHEREAS, Committees are created by the Student Body Senate and are not required to exist by Statute;
WHEREAS, amending the duties of committees should remain within the jurisdiction of the Student Body Senate;
WHEREAS, This Bill will go into effect immediately.

THEREFORE, BE IT ENACTED, by the Fifty-Sixth Student Senate of the University of Central Florida that Title III be amended as follows:

Chapter 302 Apportionment of the Student Body Senate

- 302.2 The total number of seats, allocated to the Student Body Senate hereinafter shall be referred to as Senate seats, shall be passed by the Student Body Senate, as recommended by ~~the Elections and Appointments Committee~~ **a committee designated by the Senate**, immediately following the acquisition of the number based on the enrollment projections released by the Institutional Knowledge Management, prior to the start of each election period. There will be one Senate seat per every 1,000 students of each college, rounded to the nearest Senate seat, predicted to enroll the following semester.
- 302.4 Eligibility provisions for adjustments to college/school designation during a Senator's term of office:
- A. In the event a Senator changes the college/school during their term of office within the Senate, the Senator shall, upon verification by the Senate Advisor, be notified by the Senate President that they are in noncompliance.
 1. Said senator shall have five (5) academic days after notification to change their major to represent their elected/appointed college/school in order to retain their seat.
 2. A senator who refuses to change their major to the college/school to which they were elected/appointed forfeits their seat immediately.
 - B. In the event a Senator changes the college/school during their term of office within the Senate, the Student Body President may appoint them to an open seat in their new college/school.
 1. If the Senator is appointed to an open seat, Title III, Chapter 302.4, Section A and Title IV, Chapter 400.3, Section A will be waived strictly for the confirmation of the Senator.
 - ~~2. The Senator needs confirmation solely from the Senate Body, without requiring approval from the E&A Committee.~~

Chapter 306 Student Senate Confirmation of Presidential Appointments

- 306.1 Each presidential appointee shall attend ~~an E&A Committee Meeting~~ **a committee meeting designated by the Student Body Senate** for questioning.
- A. Presidential appointees must be reached out to by the order in which they are appointed by the Student Body President. The ~~E&A designated committee's~~ Chair will have a maximum of five (5) academic days to reach out to the appointees to schedule them to be seen by the ~~E&A Committee~~.
 - B. If confirmed by a majority vote of the ~~E&A Committee~~, the appointee must be present and available for questioning at the Senate Meeting in which they are to be considered by the Student Body Senate.
 1. The Student Body Senate, by a two-thirds (2/3) vote, may confirm the candidate.
 2. If the Student Body Senate does not confirm a candidate by a two-thirds (2/3) vote, the candidate will be considered rejected.
 - C. If rejected by a majority vote of the ~~E&A Committee~~, the appointee will not be considered by the Student Body Senate.

1. The appointee may be considered one (1) additional time, by written request of the Student Body President, at the next scheduled ~~E&A C~~committee meeting (excluding caucus meetings).
2. If rejected by a majority vote of the ~~E&A C~~committee a second time, the appointee will not be considered by the Student Body Senate.
- D. The Student Body Senate, by a two-thirds (2/3) vote, may decide to appeal the decision by the ~~E&A C~~committee to reject an appointee after the appointee has been rejected twice at the next Senate Meeting.
 1. If the Student Body Senate votes successfully to appeal the decision of the ~~E&A C~~committee, the Student Body Senate, by a two-thirds (2/3) vote, may confirm or reject the appointee at the next scheduled Senate Meeting.
- E. No person whose appointment has been rejected by the Student Body Senate shall be eligible for appointment to the same position within the same academic semester of the original appointment.
- F. If an individual misses two consecutive ~~E&A C~~committee meetings (excluding caucus meetings), with no stated explanation, they will be removed from the pool of applicants at that time. There is no restriction on re-application.
- G. If the absence(s) are not the fault of the individual, the consequences delineated in Chapter 306.1A shall be waived with the ~~E&A C~~committee determining whether the absence of the appointee constitutes a legitimate excuse.
- H. All rejections made by the ~~E&A C~~committee shall be verbally reported to the Student Body Senate at the following Senate Meeting, after which the Student Body Senate will have until the adjournment of that Senate Meeting, unless a one-week delay is requested, to change the committee's action(s) by a two-thirds (2/3) majority vote.

306.2 Upon acceptance of a motion to confirm by the Chair or Vice Chair of the ~~E&A~~ **designated C**committee, or in the event that neither of them is present in the Senate, the Senate President Pro Tempore, the Senate shall vote on the confirmation of an appointee. The outcome of the vote shall be recorded in the Senate meeting minutes as well as the electronic voting record.

Chapter 307 Student Senate Summer and Temporary Sign-overs

307.2 Sign-over Procedures:

- A. The Senate Seat Sign-over Form will be available from the official Student Government Website, the ~~Legislative, Judicial, and Rules Committee Chair~~ **the Committee Chair designated by the Student Senate to oversee sign-overs**, and Student Government Advisor or Designee.
- D. The Student Senator will give copies of the completed form to the Senate President and ~~the Legislative, Judicial, and Rules Committee Chair~~ **a Committee Chair designated by the Student Body Senate to oversee sign-over procedures**. The Senator shall give the original form to the Senate President Pro Tempore.

307.4 Restrictions on the Sign-over Designee:

- A. Sign-over designees may retain the committee membership of the original Senator, but will NOT automatically be transferred any Officer or ~~ORS/LJR~~ committee representative position within the Student Body Senate held by the original Senator.
- B. If the membership of the committee that the original Senator served on exceeds its capacity as stated in ~~Chapter 308~~ **the Senate Rules**, it is the responsibility of the returning Senator to gain membership on a committee upon return.

307.5 Termination of Sign-Over

- B. Absences for sign-over designees include those absences previously accumulated by the original Senator. Any absences a designee accrues during the sign-over period will count against the original Senator at the termination of the sign-over period. If a sign-over designee is removed from Senate based on procedures outlined in Senate Rules for absences, the Senate seat will be declared vacant.
 1. The original Student Senator shall be informed by the ~~LJR Chair~~ **Chair of the Committee designated to oversee absences** following every occurrence in which their sign-over incurs an absence as defined by Senate Rule 7.

Chapter 308 ~~Senate Committee Membership~~

308.1 ~~Senate committee membership shall not exceed twenty percent (20%) of the total apportioned Student Body Senate Seats rounding to the nearest whole number.~~

308.2 ~~All committee memberships shall be appointed by the Senate President.~~

- A. ~~The CRT Committee and the FAO Committee shall be allotted an additional seat, which is reserved for an ORS representative.~~

- B. ~~The FAO and CRT representatives, as elected by the Operation Review and Sanctions, shall sit as voting members on the FAO Committee and the CRT Committee, respectively. The same individual may not be elected as ORS representative to both the FAO and CRT Committees.~~
 - 1. ~~A FAO or CRT representative may sit as a voting member on both committees if the elected representative cannot attend the committee meeting, or the position is vacant.~~
 - a. ~~If an ORS committee member expresses interest in one of the vacant representative positions, the ORS Chair must call for elections at the next regularly scheduled ORS meeting.~~
- C. ~~Acting as ORS Representative on either the CRT or FAO Committee shall not count towards that Senator's two Standing Committee memberships. An individual elected as ORS representative may not also sit on a fiscal committee.~~
- D. ~~In the absence of an ORS representative from the CRT or FAO Committee meeting, the ORS Chair or ORS Vice Chair shall be able to attend as a voting member.~~
- E. ~~The SBA, GAP, and E&A representatives, as elected by the Legislative, Judicial, and Rules Committee, shall sit as voting members on the SBA committee, GAP committee, and E&A Committee, respectively. The same individual may not be elected as a representative to multiple committees.~~
 - 1. ~~A SBA, GAP, or E&A representative may sit as a voting member on any of the previously mentioned committees if the elected representative cannot attend the committee meeting, or the position is vacant.~~
 - a. ~~If an LJR committee member expresses interest in one of the vacant representative positions, the LJR Chair must call for elections at the next regularly scheduled LJR meeting.~~
- F. ~~Acting as LJR Representative on the SBA, GAP, or E&A Committee shall not count towards that Senator's two Standing Committee memberships. An individual elected as the LJR representative may not sit on the internal committee.~~
- G. ~~In the absence of an LJR Representative from the SBA, GAP, or E&A Committee meeting, the LJR Chair or LJR Vice Chair shall be able to attend as a voting member.~~
- H. ~~The E&A Committee shall be allotted an additional seat, which is reserved for the Supervisor of Elections or their designee, who shall have full debating rights for all business and voting rights pertaining to Title VI only.~~
 - 1. ~~Their membership shall not count against quorum; however, it shall count for it.~~
 - 2. ~~Their membership shall not count towards the membership limitations outlined in Chapter 308.1.~~

308.3 If the FAO committee, CRT committee, LJR committee, or E&A committee membership falls below the maximum number of members, the Senate, by a majority vote, may decide to hold an election to fill the vacant committee seats. To be elected to the committee, those nominated shall only require a majority vote.

- A. ~~No new senators may be elected to the LJR committee once an Impeachment affidavit has been filed. This prohibition shall last until the Removal Hearing has concluded or the affidavit is dismissed.~~

308.4 The Senate President Pro Tempore or their designee shall be a member of every Senate Committee.

- A. ~~Their membership shall not count against quorum; however, it shall count for it.~~
- B. ~~Their membership shall not count towards the membership limitations outlined in Chapter 308.1.~~

Chapter 309 Senatorial Responsibilities

309.2 Senators are required to serve on a minimum of one (1) ~~and a maximum of two (2) three (3)~~ Standing Senate Committees.

- A. ~~Senators may serve on a maximum of two (2) fiscal committees or two (2) internal committees.~~

BE IT FURTHER ENACTED by the Fifty-Sixth Student Senate of the University of Central Florida that Title IV be amended as follows:

Chapter 405 Responsibilities of the Student Body President

405.2 The Jurisdiction of the Executive Branch shall include, but is not limited to, all of the following:

- L. Update the Student Body Constitution of the University of Central Florida, the Student Body Statutes, and Senate Rules at the request, via e-mail, of the Student Body President, Student Body Vice President, Attorney General, Senate President, Senate President Pro Tempore, or ~~the Senate Legislative, Judicial, and Rules Committee Chair~~ **any Committee Chair which may be designated by the Student Body Senate.**

- 408.1 C. The Day at the Capitol (DATC) Coordinator shall collaborate with ~~the GAP Committee~~ **a Student Body Senate Committee** to create the Legislative Priorities, Advocacy Agenda, and a timeline for their completion in accordance with Senate Rule 2.04 (D).
1. A tentative timeline shall be made no later than thirty (30) days after the DATC coordinator is delegated the responsibility of the DATC event.
- D. The DATC Coordinator, Student Body President, or the Student Body Vice President must attend the ~~GAP designated Committee~~ meeting in which the Advocacy Agenda would be approved.

BE IT FURTHER ENACTED by the Fifty-Sixth Student Senate of the University of Central Florida that Title VI be amended as follows:

- 600.1 The following are defined, but not limited to:
- W. Senate Designated Committee – A committee designated by the Student Body Senate to oversee the Election Commission and election proceedings.**
- 601.2 Duties of the Supervisor of Elections:
- A. Shall not be actively identified with any candidate or campaign for elective office, nor act in any partisan manner during membership on the Election Commission.
- B. Shall post on a Student Government sponsored website and ensure the publication of all election results no later than 12:00 p.m. on the afternoon following each election.
- C. Shall submit a memorandum to ~~the Elections and Appointment Committee~~ **the Senate designated committee**, listing problems, solutions, and/or possible changes to the Election Statutes by the end of each election period, as defined by Title VI.
- D. Shall submit a memorandum to a ~~Elections and Appointments Committee~~ **the Senate designated committee** at the end of each non-election semester summarizing the Election Commission's work.
- E. Shall maintain a record containing all pertinent information related to violations of the Election Statutes. This record shall include, but not be limited to notices of violations; actions taken; Judicial Council decisions; and all material relevant to reaching these decisions. Each piece of documentation pertaining to violations shall be signed and dated, with the time noted by the Supervisor of Elections.
- F. Shall be responsible for submitting an oral report to the Student Senate at each Senate meeting throughout the election period as well as immediately prior to and immediately following the election period.
- G. Shall be responsible for submitting a memorandum to the Student Body President and ~~the Elections & Appointments~~ **the Senate designated** Committee Chair, if Election Commission members are not completing the duties assigned in Chapter 601.
- H. Present to all Election Commissioners a summary of all statutorily required duties and responsibilities. All confirmed Election Commissioners must receive this report upon being sworn into office.
- I. Shall conduct and chair regular meetings with the Election Commission to discuss the Election Statutes, procedures, and other pertinent business as needed.
- J. Shall be responsible for setting and posting the meeting times and locations, with the concurrence of a majority of the Election Commission. The time of the meeting must be posted in accordance with Sunshine Law.
- K. Shall have the power to expunge Election Commissioner absence(s) upon written petition. The written petition must be submitted to the Supervisor of Elections within two (2) weeks following the absence in question otherwise said absence will not be considered expunged. A majority vote of the Election Commission can overturn the decision of the Supervisor of Elections.
- L. Shall schedule, lead, and verify that all Election Commissioners attend an Election Commission Orientation within ten (10) academic days of the start of Fall semester or of them being sworn in as an Election Commissioner, whichever comes first.
- M. Shall attend one (1) ~~Elections and Appointments~~ **Senate designated** committee meeting within the first two (2) weeks of the fall, spring, and summer semesters.
- N. Shall attend all ~~Elections & Appointments~~ **Senate designated** committee meetings during the election period.
- O. Shall attend two (2) additional ~~Elections & Appointments~~ **Senate designated** committee meetings immediately following the completion of the election period.
- P. Shall attend ~~Elections & Appointments~~ **Senate designated** committee meetings upon the request of the ~~Election & Appointments~~ Committee Chair.

1. The ~~Elections & Appointments~~ **Senate designated** Committee Chair must provide a minimum of one (1) weeks' notice to the Supervisor of Elections prior to the requested committee meeting attendance.

601.6 Removal of Election Commission Members

- A. The ~~Elections & Appointments~~ **Senate designated** Committee shall meet and determine if an Election Commissioner may have violated the Election Statutes.
- B. If the ~~Elections & Appointments~~ **Senate designated** Committee decides that an Election Commission Member(s) may have committed a major/minor violation of Election Statutes, it shall notify the Student Senate in writing by the next Senate meeting following the committee action.
- C. At the recommendation of the ~~Elections & Appointments~~ **Senate designated** Committee, the Student Senate may:
 - 1. Issue a notice of non-compliance to each Election Commissioner found in violation.
 - a. If this notice is submitted during the election period, the Election Commissioner in violation has 48 hours to comply with the violated statute.
 - b. If the notice is submitted at any time prior to the actual election period, the protocol listed in Title IX: The Enforcement and Accountability Statutes shall be followed.
 - 2. Remove any member of the Election Commission by 2/3 vote.
- D. In the case of the removal of an Election Commission member, an appeal by an Election Commissioner to the Judicial Council, shall be submitted, in the form of a typed letter and signed in ink, within forty-eight (48) hours of the Student Senate's decision. The appeal shall be delivered to the Chief Justice.

Chapter 609 Recall

- 609.3 After completion, the petition shall be filed with the Student Government Advisor or Designee who shall, within (2) academic days, submit such petition to the Election Commission, the Student Government Advisor, and a ~~Elections & Appointments~~ **Senate designated** Committee. Within a period of no more than five (5) academic days, the Student Government Advisor shall determine whether the petition contains the required valid signatures. No additional names may be added to the petition, and the petition shall not be used in any other proceeding.
- A. If it is determined that the petition does not contain the required signatures, the Election Commission shall report it to the executive and legislative branches of Student Government and file the petition, without taking further action and the matter will be closed.
 - B. If it is determined that the petition has the required signatures, then the Supervisor of Elections shall at once serve a certified copy of the petition to the officeholder named in the verified petition of recall.

BE IT FURTHER ENACTED by the Fifty-Sixth Student Senate of the University of Central Florida that Title VII be amended as follows:

Chapter 701 Filing for Impeachment

- 701.1 Any student at the University of Central Florida may file an affidavit for impeachment against any Student Government Agent.
- A. The Student Body Senate shall designate a committee to oversee the impeachment proceedings.**
 - ~~AB.~~ If the Student Government Agent being impeached is the ~~LJR~~ Chair **designated by the Student Body Senate**, or if the ~~LJR~~ Chair is unavailable, all duties vested within the ~~LJR~~ Chair throughout Title VII are to go to the Senate President.
 - ~~BC.~~ If the Student Government Advisor is unavailable, all duties vested within the Student Government Advisor throughout Title VII are to go solely to the Student Government Advisor Designee.
- 701.2 Charges or complaints of wrongdoing may be filed by the student in affidavit form:
- A. The Affidavit must include a description of what alleged wrongdoings were conducted. The student must list the provision of the Student Body Constitution, Student Body Statutes, or Senate Rules that are alleged to have been violated.
 - B. The Affidavit must be notarized prior to submission to the Student Government Advisor or Designee.
 - 1. Said Affidavit must be submitted and time-stamped at least three (3) hours prior to the next regularly scheduled ~~Legislative, Judicial, and Rules (LJR) Committee~~ **Senate** meeting in order to be ~~heard~~ **announced** at that meeting.

2. No additional preliminary evidence, tangible or otherwise, may be submitted after the Affidavit has been filed with the Student Government Advisor or Designee until such time of the Discovery Process.

3. Should the Senate vote to impeach the individual, additional evidence may be submitted during the Discovery Process.

C. The student must include contact information along with the Affidavit. This contact information shall only be used by the ~~LJR~~ **designated Committee** Chair, the Interview Director, and the Student Government Advisor or Designee to ensure the individual is informed throughout the process.

D. Should the student decide to withdraw the Affidavit, the student must request to do so in writing to the ~~LJR~~ **designated Committee** Chair.

1. The student may not file a new affidavit any earlier than 24 hours following the withdrawal of the initial affidavit.

2. The Affidavit may not be withdrawn once the ~~LJR~~ **designated** Committee recommends the Affidavit move on to the Senate floor.

701.3 Once properly submitted to the Student Government Advisor or Designee, the Student Government Advisor or Designee must timestamp it. Once the Affidavit(s) is submitted to the Student Government Advisor or Designee, the Student Government Advisor or Designee will contact the ~~LJR Chair~~ **Senate President** via email to notify the ~~Chair~~ **Senate President** of the filing. The Student Government Advisor or Designee will provide the ~~Chair~~ **Senate President** with the Affidavit.

701.4 The impeachment filings shall be announced by the Senate President during their report to the Student Body Senate at the next regularly scheduled Senate meeting. The Senate President shall provide the Committee Chair designated to oversee the proceedings with the Impeachment Affidavit.

Chapter 702 Preliminary Review

702.1 The ~~LJR designated~~ Chair shall make copies of the Affidavit(s) for the members of the Committee and will present the charges during New Business under the heading of "Affidavit Review" at the next regularly scheduled ~~LJR~~ Committee meeting. Caucuses held during a Senate meeting will not constitute a regularly scheduled ~~LJR~~ Committee meeting.

702.2 Relinquishment from one's seat due to conflict of interest:

A. Should the accused or accuser be a member of the ~~LJR designated~~ Committee, said member will relinquish their voting and debating rights as a member of the ~~LJR~~ Committee on all matters relating to the Affidavit, until the charges are dismissed or until the conclusion of the Removal Hearing.

B. Should the ~~LJR designated~~ Chair be the Student Government Agent being accused of the violation, the Chair will temporarily step down from the Chair position during all matters relating to the impeachment Affidavit until the charges are dismissed or until the conclusion of the Removal Hearing.

C. Should a member of the ~~LJR designated~~ Committee be referenced in the Affidavit as being an involved party or witness to the offense, said member will relinquish their voting and debating rights as a member of the ~~LJR~~ Committee on all matters relating to the Affidavit, until the charges are dismissed or until the conclusion of the Removal Hearing.

702.3 Once the ~~LJR designated~~ Committee reaches the Affidavit Review section of the agenda, the entire Committee will immediately enter a ten (10) minute individual review of the Affidavit prior to any debate or discussion by the Committee.

702.4 Once the ten (10) minutes has expired, the ~~LJR~~ Chair shall introduce the Affidavit to the Committee. If necessary, the ~~LJR~~ Chair may extend the individual review time by up to ten (10) minutes with a majority vote of the committee.

702.6 The ~~LJR~~ Committee will determine whether the contents of the Affidavit fall within the jurisdiction of an impeachable offense and shall specify in an addendum to the Affidavit which provision(s) of the Student Body Constitution, Student Body Statutes, and/or Senate Rules may have been violated. While the individual filing the Affidavit may suggest potential violations within the Affidavit, the final determination on which provision(s) may have been violated shall be made by the ~~LJR~~ Committee.

702.7 Decision by the ~~LJR~~ Committee:

A. If, after consideration, a majority of the ~~LJR~~ Committee present and voting find that the allegations have merit as being within the jurisdiction of an impeachable offense, the charges shall be brought to the floor of the Senate, under Miscellaneous Business, by the Chair of the ~~LJR~~ Committee.

B. If the ~~LJR~~ Committee votes down the allegations, the charges are dismissed.

C. A two-thirds (2/3) vote of the Senate may overturn ~~LJR-the committee's~~ decision to dismiss the charges.

Chapter 703 Impeachment Hearing

- 703.1 Once the ~~LJR~~ Committee has voted to move forward with the impeachment process, the Affidavit(s) will be presented at the next regularly scheduled Senate meeting following the LJR meeting.
- A. Should the Affidavit(s) in question be brought against the Senate President, the Senate President shall step down and the Senate President Pro Tempore will take the Chair during the portion of the Senate meeting.
 - B. Members that have relinquished their voting and debating rights as a member of the ~~LJR~~ Committee are permitted to debate and vote in the Impeachment Hearing. This conflict may allow for the Senator to abstain from voting if the Senator so chooses.
- 703.2 During the ~~LJR~~ **designated Committee** report, the ~~LJR~~ Chair will read into the minutes the vote count and decision of the ~~LJR~~ Committee with regard to the Affidavit(s) but will not introduce the Affidavit(s) for debate until Miscellaneous Business.
- 703.3 Once the Senate meeting enters Miscellaneous Business, the ~~LJR~~ **designated** Chair will introduce the Affidavit(s) to the Senate and proceed with the Impeachment Hearing.
- A. The ~~LJR~~ Chair will review the definition of impeachable offenses with the Senate and will furnish the Senate with copies of the Affidavit(s). The ~~LJR~~ Chair will then move for a ten (10) minute individual review in which members of the Senate can review the Affidavit(s). If necessary, the Senate President may extend the individual review time by up to ten (10) minutes, with a majority vote of the Senate. This is a non-debatable motion.
 - B. After the ten (10) minute recess has ended, the Senate President will allow for the Senate to ask procedural questions of the ~~LJR~~ Chair concerning the impeachment process.
 - C. The Senate will then deliberate on the merits of the Affidavit(s) as being within the jurisdiction of an impeachable offense.
 - 1. Senators may not debate on the validity or plausibility of the Affidavit(s), nor may any additional evidence be presented or discussed.
 - 2. The debate that is permitted during this Impeachment Hearing is whether or not the Affidavit(s) has any basis of the accused having committed an impeachable offense.
 - a. If there is a question as to additional evidence needed or some level of concern that there may be more to the Affidavit(s), the Senate should move to impeach the individual and allow for complete investigation during the Discovery Process.
 - b. If the Senate does not see substantial evidence or concern with regard to the alleged violations, or if the Senate does not find that the allegations warrant an impeachable offense, the Senate should move to dismiss the charges.
 - 3. At no time during the Impeachment Hearing shall anyone outside of the Senate be permitted to speak, with the exception of the Attorney General, who may be asked questions regarding statutory interpretation or procedure.
 - D. Once the Senate moves to vote on the Affidavit(s), the vote will determine whether the Senate believes that the Affidavit(s) warrants further investigation.
 - 1. Should the Senate conclude by majority vote that the Affidavit(s) does not warrant further investigation or does not fall within the jurisdiction of being an impeachable offense, the charges are dismissed.
 - 2. Should the Senate conclude by majority vote that the Affidavit(s) does warrant further investigation and does fall within the jurisdiction of being an impeachable offense, the accused is considered impeached, and the charges are moved forward to the Discovery Process and Removal Hearing.
 - 3. If the Affidavit which warrants further investigation is against an individual who holds any responsibilities within the Discovery and/or Removal Process, said individual shall be prohibited from performing any of these duties within the Discovery and/or Removal Process and the individual's duties shall be fulfilled by the order of succession dictated by the Student Body Constitution or Student Body Statutes.
- 703.5 Notification:
- A. The ~~LJR~~ **designated Committee** Chair shall send the accused, via email, a "Notice of Hearing" within one (1) business day after the date and time of the Removal Hearing was set by the Senate President or President Pro Tempore. This notice shall include a copy of the charges, time and place of the hearing, a statement of their right to be at the hearing to defend themselves, a right to seek advisement from a Judicial Advisor, and the right to receive a copy of any transcript.
 - B. The ~~LJR~~ Chair shall also notify the student who submitted the impeachment Affidavit(s) of the hearing date and location as well as inform said student(s) of their right to consult with a Judicial Advisor or ~~LJR~~ **the designated Committee** Chair for any questions on the procedure of the Removal Hearing. The Judicial Advisor that is assisting the accused may not be utilized by the accuser. The

Attorney General may be of further assistance in interpreting Student Government Statutes and regulations.

C. The ~~LJR~~ **designated** Chair, or Senate President upon written request of the ~~LJR~~ **designated** Chair, shall notify all parties, including but not limited to witnesses, advisors, or other Student Government Agents of the occasion, time, and place of the proceedings and shall:

1. Direct all student parties to appear before the Removal Hearing at the time and place specified.
2. Request all non-student parties to appear before the Removal Hearing at the time and place specified.
3. The official "Notice to Appear" will not be considered valid without the signature of the Chief Justice or their designee.

D. If a Student Government Agent chooses not to comply with a request by the Senate President or the ~~LJR~~ **designated** Chair to appear before the Senate, the Senate may subpoena the Student Government Agent by a majority vote. Failure by a Student Government agent to comply with a subpoena may result in the initiation of disciplinary action, which may include, but is not limited to, impeachment.

Chapter 704 The Creation of the Interview Director

- 704.2 Whenever the Senate concludes by a majority vote to impeach an accused individual, the Interview Director position will automatically be created following the Discovery Process.
- A. This position shall be appointed from the pool of students who are paying activity and service fees and are currently or continuously enrolled with the University of Central Florida who sit on the Student Conduct Board.
1. Student Government Agents, contracted UCF employees as defined by Human Resources, Witnesses, the accused, and the accuser(s) shall not be eligible for the Interview Director position.
- B. Within twenty-four (24) hours of the impeachment decision, the ~~LJR~~ **designated Committee** Chair shall contact, in writing, all students of the Student Conduct Board and request students to apply for the Interview Director position.
1. The first individual to respond to the ~~LJR~~ Chair and accept the position will be the Interview Director.
 - a. Individuals must respond to the ~~LJR~~ Chair within five (5) calendar business days.
 2. The LJR Chair shall notify the Interview Director within twenty-four (24) hours of receiving the acceptance email.
- C. If the selected Interview Director wishes to withdraw from their position, they must notify the LJR Chair within twenty-four (24) hours of notification of selection.
- 704.3 The Interview Director is responsible for holding all witness interviews pertaining to impeachments. The ~~LJR~~ **designated committee** Chair and Interview Director are to remain in close contact regarding the Impeachment Process.
- A. The Interview Director is responsible for attending all witness interviews, serving as the liaison between the ~~LJR~~ **designated** Chair and the witness interviews, maintaining appropriate and required contact with the accused, accuser(s), and witnesses, and completing all other statutory responsibilities pertaining to Impeachment Process.
- B. The Interview Director shall use their designated University email as the primary method of written correspondence pertaining to the Discovery Process.

Chapter 705 Discovery Process

- 705.1 Process in preparation for the Removal Hearing.
- A. The ~~LJR~~ **designated** Chair and the Interview Director shall use their senate email and University email, respectively, as the primary mode of written communication.
1. If this method of communication is not available or raises issues of any sort, the ~~LJR~~ Chair shall contact the individuals by phone in addition to sending further written communication.
- B. When providing copies of documentation, the ~~LJR~~ Chair shall use the most applicable and prompt method of formatting and delivery.
- 705.2 The ~~LJR~~ **designated committee** Chair shall contact, in writing, the student(s) who submitted the Affidavit(s) as well as the accused requesting the submission of all tangible evidence that will be utilized during the Removal Hearing within twenty-four (24) hours of the accused being impeached. This evidence must be submitted within seventy-two (72) hours of being contacted by the LJR Chair.
- A. All such evidence will be provided to the accused to prepare for the individual's defense in a timely manner prior to the hearing, but no less than twenty-four (24) hours before the hearing.

B. No new tangible evidence may be introduced at the Removal Hearing without the written consent of both the accused and the ~~LJR~~-**designated** Committee, by majority vote

705.3 Tangible Evidence:

- A. The student who submitted the Affidavit and the accused shall have the right to submit any tangible evidence pertaining to the charges to the ~~LJR~~-**designated** Committee during this Discovery Period.
- B. After receiving all of the tangible evidence and Witness Interview transcriptions, the ~~LJR~~-Committee shall meet to review the evidence and determine whether the evidence is relevant to the charges.
 - 1. Any evidence deemed irrelevant will not be presented at the Removal Hearing.
 - 2. All approved evidence shall be forwarded to the accused and the accuser(s) within forty-eight (48) hours prior to the Removal Hearing, but no less than twenty-four (24) hours before the Removal Hearing.
 - 3. Any evidence deemed irrelevant may be appealed by the accused to the Senate Executive Committee, and the ~~LJR~~-Committee decision may be overturned by a majority vote of the Senate Executive Committee, prior to the Hearing.

705.4 The ~~LJR~~-**designated committee** Chair shall contact, in writing, the student(s) who submitted the Affidavit(s) as well as the accused requesting a list of all witnesses, with contact information, that they would like to testify at the Removal Hearing. The ~~LJR~~-Chair must promptly inform the Interview Director, in writing, regarding each aspect of this communication. Upon receipt of witness information, the ~~LJR~~-Chair shall provide copies of all contact information to the Interview Director within twenty-four (24) hours.

705.5 The ~~LJR~~-**designated** Committee shall meet during its next scheduled meeting, following the Impeachment Hearing and prior to any Witness Interview appointments, to formulate a formal list of questions to ask of all witnesses.

- A. Development of Witness Questions will take place during the New Business section of the ~~LJR~~ meeting.
- B. At this time, the Committee will allow five (5) minutes for individual creation of potential witness questions.
- C. Discussion regarding wording of questions may occur during Informal debate. A final version of each question must be read into the minutes during Formal debate and be voted on. The committee must not approve questions involving Hearsay or Leading Questions.
- D. A final draft of the witness questions must be submitted to the Interview Director in writing, within twenty-four (24) hours of the selection of the Interview Director. The final draft must contain the exact wording as approved by the ~~LJR~~-Committee.

705.6 Witness Interviews:

- G. Upon the receipt of all approved Witness Interview transcriptions, the Interview Director shall provide copies to the ~~LJR~~-**designated** Chair for incorporation as tangible evidence, to the accuser(s), and to the accused within forty-eight (48) hours, but no less than twenty-four (24) hours before the Removal Hearing.

Chapter 707 Removal Hearing

707.2 The Senate President shall preside over the Removal Hearing and call the meeting to order. The ~~LJR~~-**designated Committee** Chair will proceed with roll call and will announce the number of Senators present at the hearing. Senators not present and voting at the time of the introduction of the charge(s) will not be allowed to participate in the Removal Hearing. This will be considered an absence from a Senate meeting and may be properly expunged according to the process set forth in Senate Rules.

707.3 Procedure of the Hearing:

- A. Introduction of the Charge(s): The ~~LJR~~-**designated** Chair shall open the hearing and shall state the charge(s) and introduce the Witness Interview transcriptions and tangible evidence that will be presented in the hearing.
- B. Statement of the Accuser(s): The student(s) who submitted the Affidavit(s) may speak before the Student Senate concerning the charge(s) and intent behind the filing of the Affidavit(s). Each student shall have no more than five (5) minutes to speak before the Student Senate.
- C. Statement of the Accused: The accused shall be allowed to take the floor next and shall have the right to refute the charge(s), evidence, and the statements made by the student(s) who submitted the Affidavit(s).
- D. Evidentiary Review: The Student Senate shall then have an automatic fifteen (15) minute individual review of the evidence prior to the questioning of witnesses.

- E. Questioning of the Witnesses:
 1. The ~~LJR-designated~~ Chair shall call up each witness separately.
 2. The Student Senate will ask the witness to testify of their knowledge of the charge(s) in question and may ask any pertinent questions relating to the case.
 3. After the Student Senate questions a witness, the accuser(s) will have a right to examine the witness.
 4. After the examination, the accused will have the right to cross-examine the witness.
 5. Upon the completion of the cross-examination of the witness, the witness will step down and the next witness will be asked to testify. This procedure will continue until all witnesses have been questioned and cross-examined.
 6. Witnesses that testify in the Removal Hearing are required to be present for the duration of the questioning period by the Student Senate and the accused.
 7. If, after having heard the testimony, the Student Senate, the accuser(s), or the accused wish to reexamine a witness, they may recall the witness and follow the procedure of questioning as stated above.
- F. Further Review: The Student Senate shall then have an additional ten (10) minute individual review of the evidence. If more time is needed, such a motion may be made.
- G. Senate Questioning: Members of the Senate may ask questions of or pertaining to:
 1. The accused;
 2. The accuser(s);
 3. The evidence;
 4. The witnesses; and/or
 5. The ~~LJR-designated~~ Committee members.

BE IT FURTHER ENACTED by the Fifty-Sixth Student Senate of the University of Central Florida that Title IX be amended as follows:

Chapter 900 Authority to Issue a Notification of Non-Compliance

- 900.1 The authority to issue a "Notification of Non-Compliance" is vested in the following offices:
- A. The Student Body President
 - B. The Student Body Vice President
 - C. The Student Government Comptroller, in instances where the infraction impedes the Comptroller's ability to perform their duties
 - D. The Attorney General
 - E. The Chief Justice
 - F. The Judicial Council, by a majority vote
 - G. The Supervisor of Elections, with jurisdiction limited to the Election Statutes and the election proceedings
 - H. The Senate President
 - I. The Senate President Pro Tempore
 - J. The Student Senate, by majority vote, and
 - K. The Committees of the Senate, by majority vote, under the jurisdictions given by the Student Senate.**
~~The LJR, ORS, FAO, CRT, and E&A Committees of the Senate, by majority vote, under the following jurisdictions:~~
 - ~~1. The Legislative, Judicial, and Rules (LJR) Committee shall have jurisdiction over all statutes and Student Government legislative actions, except for the allocation of Activity and Service Fee Funds, the Finance Code, the Election Statutes and all other chapters that are under the jurisdiction of other standing committees.~~
 - ~~2. The Operations, Review, and Sanctions (ORS) shall have jurisdiction over the Finance Code.~~
 - ~~3. The Financial Allocations for Organizations (FAO) Committee shall have jurisdiction limited to the Senate Working Fund accounts.~~
 - ~~4. The Conference, Registration, and Travel (CRT) Committee shall have jurisdiction limited to the Registration and Travel accounts.~~
 - ~~5. The Elections and Appointments (E&A) Committee shall have jurisdiction limited to the Election Statutes, the election proceedings, and all relevant chapters as outlined in Senate Rule 2.03~~

AUTHORIZING SIGNATURES

Bryce Lister

Bryce Lister
Student Body President

Date

Dr. Adrienne Frame
Vice President, SSWB

Date