



# A&SF BUDGET COMMITTEE

**UCF Student Government**  
A&SF Budget Committee Meeting  
SG Conference Room  
November 1, 2024  
1:00 PM

## MEETING AGENDA

1. Call to Order: 1:05 PM
2. Roll Call & Verification of Quorum: 14/15 (8)

Name	Email	Initial	Final
Chair Caringal	<a href="mailto:sga_asf@ucf.edu">sga_asf@ucf.edu</a>	P	P
Vice Chair Wangen	<a href="mailto:sga_vasf@ucf.edu">sga_vasf@ucf.edu</a>	P	P
President Lister	<a href="mailto:sga_pres@ucf.edu">sga_pres@ucf.edu</a>	P	P
Vice President Brawley	<a href="mailto:sga_vp@ucf.edu">sga_vp@ucf.edu</a>	P	P
Comptroller Cimilo	<a href="mailto:sga_comp@ucf.edu">sga_comp@ucf.edu</a>	P	P
Senate President Pohlmann	<a href="mailto:sga_spkr@ucf.edu">sga_spkr@ucf.edu</a>	P	P
Pro Tempore Morisette	<a href="mailto:sga_pro@ucf.edu">sga_pro@ucf.edu</a>	P	P
FAO Chair Kaufman	<a href="mailto:sga_fao@ucf.edu">sga_fao@ucf.edu</a>	P	P
ORS Chair Rose	<a href="mailto:sgaors@ucf.edu">sgaors@ucf.edu</a>	P	P
Senator Hameed	<a href="mailto:sga_sba@ucf.edu">sga_sba@ucf.edu</a>	P	P
Senator Sherman	<a href="mailto:sga_ecs1@ucf.edu">sga_ecs1@ucf.edu</a>	P	P
Student at Large Marchante	<a href="mailto:ty624999@ucf.edu">ty624999@ucf.edu</a>	A	A
Student at Large Healy	<a href="mailto:giuliana.healy@ucf.edu">giuliana.healy@ucf.edu</a>	A	A
ADSPB Vice Chair Radadiya	<a href="mailto:vucf_director@ucf.edu">vucf_director@ucf.edu</a>	P	P
Graduate Student at Large Lauziere	<a href="mailto:austin.lauziere@ucf.edu">austin.lauziere@ucf.edu</a>	P	P
Senator Richmond (Alternate)	<a href="mailto:sgaela@ucf.edu">sgaela@ucf.edu</a>	P	P

- a. Approval of the Minutes: [10.23 Minutes](#); Approved by GC
- b. Approval of the Agenda: Approved by GC

*This meeting is held in compliance with the Government in the Sunshine Act.  
Funded by the Activity and Service Fee through the UCF Student Government.*

**Chair Adam Caringal** [sga\\_asf@ucf.edu](mailto:sga_asf@ucf.edu)



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- c. Announcements from the Chair -
  - a. It should be a quick meeting today.
  - b. Last meeting: decided on the final budget packet guidance and some ideas for outreach.
- d. Announcements from the Vice Chair -
  - a. None
- e. Announcements from Committee Members -
  - a. None
- f. Announcements from Non-Committee Members -
  - a. None
- g. Old Business -
  - a. None.
- h. New Business -
  - a. Entity Meetings:
    - i. If you have not reached out to your entity/entities, please do so by EOD today!
    - ii. These first meetings are intro meetings, plan to have a 2<sup>nd</sup> meeting closer to but before budget packet submission (12/2)
      - 1. Morissette: MSC?
        - a. Caringal: If they don't reach out & are unresponsive, don't worry about it. You can go in person if you want, but I'll focus on it
      - 2. Brawley: 2.87% cap mandatory?
        - a. Caringal: Yes, gave the actual number at top of cap, hard cap that they cannot request over. If they want something more, it goes on the recurring wishlist.
  - b. Budget Hearing Schedule:
    - i. [ASF Budget Hearings 2024 Schedule.xlsx](#)
    - ii. Last year's schedule worked well, likely stick relatively close to the same thing. Have ASFBO first, major entities after so we see what exactly the budget looks like. ASFBO, OSI, RWC, Union. 45 minute tie slots rather than 1 hour. Have agencies after departments, SG Senate and Exec last since the representatives are on the committee and can fill in with extra time
  - c. Budget Hearing Accommodations:
    - i. Entity Hearings: Virtual for exceptions?
      - 1. KoRT & other entities have communicated that they aren't available to attend budget hearings in person. How do we want to see those

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who can't make it? Can work with them to get them here in person, some agencies have assigned a representative other than the director, or a virtual option.

- a. Lister: Is there a way to fit them in before budget hearings?
  - i. Caringal: They could potentially present their budget in one of our weekly meetings. Adjustments would still need to be made in the hearings. Representatives would also be able to meet with them to figure out the entity's interests
- b. Pohlmann: So KoRT doesn't have anyone who could represent them?
  - i. Not that I know of
- c. Wangen: Having advisor/Shane present if no students can come?
  - i. Brawley: Agree, advisor plus VP equivalent would be good
- 2. Caringal: Do we want the presentation beforehand and then also secondary representation at the actual hearings?
  - a. General consensus
- ii. Food: Dietary Restrictions
  - 1. Providing breakfast and lunch for committee members. Probably won't have a Wednesday, so budget will go towards Monday and Tuesday. Any dietary restrictions/food preferences?
    - a. Brawley: Gluten allergy
    - b. Radadiya: Vegetarian
- d. Outreach Ideas:
  - i. Video with Marco for Insta on what things at UCF are SG funded.
    - 1. Lister: Can talk to Anna about video, basically just on what the A&SF goes to?
      - a. Yes
    - 2. Lister: Would we want the video up before budget hearings?
      - a. Preferably yes, mid-late November would be the goal, anything that would help give students an idea of A&SF
    - 3. Wangen: If a video is too much time, do we want an alternative like a carousel post?
      - a. Yeah, something like that would make sense

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- 4. Morissette: Collab with ucf.knights or ucf.edu to get more eyes on the post?
    - a. Caringal: Definitely open to it!
  - ii. Funding fair event idea
    - 1. Hameed: Have an event with all the A&SF funded entities in the atrium where they have to talk to a certain number of people to get food
    - 2. Pohlmann: Logistically challenging, not much time left in the semester to organize that
  - iii. Radadiya: Relay request form through KnightConnect w/ infographic
  - iv. Tabling with SBA
    - 1. Hameed: Time frame? Days? Recommend Market Wednesdays
      - a. Caringal: Would be best if you just let us know when Market Wednesday is, I'll do my best to be there
    - 2. Pohlmann: Do you guys get pretty good traffic tabling?
      - a. Hameed: Yes, probably talk to at least 50 people in 2 hours, table from like 10-3, think we'd definitely be able to connect with a lot of students
    - 3. Caringal: If you can send times, I'll make a post in the A&SF channel about when we can go table with SBA
  - i. Miscellaneous Business -
    - a. None
  - j. Final Roll Call: 14/15 (8)
  - k. Adjournment: 1:31 PM

**Key:**

- P - Present
- A - Absent
- MTD - Move to Debate
- MTV - Move to Vote
- MTA- Move to Amend
- PP - Postpone
- PPI - Postpone Indefinitely
- GC - General Consent

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