



# A&SF BUDGET COMMITTEE

UCF Student Government  
A&SF Budget Committee Meeting  
Sanibel Boardroom & [Zoom](#)  
February 2nd, 2023  
3:00 PM

## MEETING AGENDA

1. Call to Order 3:05 PM
2. Roll Call & Verification of Quorum (8): 11/15

Name	Email	Initial	Final
Chair VACANT	sga_asf@ucf.edu	V	V
Vice Chair McClellan	sga_vasf@ucf.edu	P	P
President Daniella Lopez	sga_pres@ucf.edu	P	P
Vice President Xely Martinez	sga_vp@ucf.edu	P	P
Comptroller Steven Erched	sga_comp@ucf.edu	P	P
Speaker Dylan Hall	sga_sprk@ucf.edu	P	P
CRT Chair Ashley Tribble	sga_crt@ucf.edu	P	P
FAO Chair Lessi Millington	sga_fao@ucf.edu	P	P
ORS Chair Tyler Borges	sgaors@ucf.edu	P	P
Senator Akhila Damarla	sga_med1@ucf.edu	A (3:18 PM)	P
Senator Brianna Hurrell	sgacreol1@ucf.edu	P	P
Senator Ethan Temple	sga_ba8@ucf.edu	P	P
ADSPB Vice Chair Sallyrose Savage	sports@ucf.edu	P	P
Graduate SAL Austin Wilson	austin.wilson2@ucf.edu	E	E
Undergraduate SAL Jeremy Kane	jeremykane@knights.ucf.edu	E	E
Undergraduate SAL Annastazia Allgire	staziarae0723@knights.ucf.edu	A	A
Senator Sierra Holmes (Alternate)	sga_sci6@ucf.edu	E	E

3. Approval of the Minutes: [01/26/23](#); Approved by GC
4. Approval of the Agenda: 02/02/23; Approved by GC
5. Announcements from the Chair

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- a. None.
- 6. Announcements from the Vice Chair
  - a. Today we are going to discuss our options considering what we were told last week. I have the two budget lines and dollar numbers for the salaries that are going to be absorbed into the E&G funds and off our budget so that we can make that change and decide what to do with that amount. We also now know that we can forgive our loan repayment to R&R SP so we will have to discuss whether or not we want to do anything with that amount.
  - b. I will be asking for a motion to go to New Business first so that we can go over the Proviso Language and make sure we have the time to see it.
  - c. I will also ask that we try to be as efficient as possible today. If we cannot get everything settled then we will have to meet next week. We must make sure we balance the budget before the Special Session.
    - i. Lopez: Date for Special Session?
      - 1. McClellan: Speaker Hall and I have discussed, roughly 16 February
      - 2. Shane: So two weeks from today?
      - 3. McClellan: Yes
- 7. Announcements from Committee Members
  - a. None
- 8. Announcements from Non-Committee Members
  - a. None
- 9. Old Business
  - a. [2023-2024 Budget](#) Adjustments
    - i. Motion to Amend Line 2 (salaries and benefits: A&SF Business Office)
      - 1. Agreed to by General Consent of the Committee
    - ii. Motion to Amend Line 77 (Salaries and Benefits: Office of Student Involvement)
      - 1. Agreed to by General Consent of the Committee
    - iii. McClellan: Those were for the two salaries, leaving us in excess of \$160,547.36. We also have numbers for the R&R SP funds. We should have a discussion on these first
      - 1. Lopez: Are we potentially re-allocating these funds?
      - 2. McClellan: If we are to do anything with these funds we should have discussion first.
      - 3. Savage: Wanted to bring discussion back to RWC, and since Jim is here we can ask him what we can bring back.
      - 4. McClellan: We should probably work first on loan repayments to see the true extent of our funds.

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5. Erched: Assuming we don't touch the loans, we can fund the leisure pool again, since it benefits 10,000 students. We can have it mostly opened up again with the funds we have. We own the pool, they can use it to some greater extent.
6. McClellan: Should we discuss that first and leave the loan for now
7. Lopez/Erched: We're 10,000 off, but we have enough for 94%-95% capacity (cut back hours, etc). With leftovers we can use them first
8. Lopez: Before we ask Jim, we should ask Shane about the budget stabilization first to see if we can use it to stabilize the 2025 first.
9. Shane: I don't think there's enough detail to make a decision related to that. I would recommend if you find places to add back, do so, and then continue growing R&R. Could take months to garner enough detail.
10. McClellan: Seems loans will stay put. R&R SP sits at \$563,000, and we set aside \$263,000.
11. With 160,000, Jim please discuss how we can use that to fund the leisure pool
12. Jim: With the budget cut, we took out 170,000; that is 5 staff, 7 days a week, 6 hours for 34 weeks. Modify schedule where we subtract a member, and rotate guards, so one can be a services attendant. Reduce days realistically from 7-4 across 4 days (4 hours/day), so we can hit highest volume time. We would come right up to 81,000, enough for fixed costs and staffing costs. 18 different scenarios exist from 1-6 days a week. Also 3 guards, 2 on a stand with some areas exposed. Potentially get changes w reforms to landscaping, adding 8,000. Not sure if that's as urgent. We can go up or down with number of days, weeks (certainly less than 34), recommending we get rid of a staff member, keep 34 weeks, cut a day. But 4 hours a day can help with management, but deprives students from staying in the sun at Peak hours. Open to go up or down but have gotten feedback/blowback up and down the chain.
13. McClellan: Days of the week? Hours of the day?
14. Jim: 1130-330PM/11-3. Trying to get a consistent feel for what days are getting the most use, but that's based on weather. Trends are messy, so rough shot, sometime during the week. Students may go out to study and/or relax. Regarding competitive guards, we pay 12.5/hour per student. If we sought to trim days, go for the weekends. Tues-Friday, Mon-Thurs type.

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15. Erched: About little over 55% goes to OPS, the rest goes to Training, Utilities. Is that under Operations?
16. Jim: Utilities is under Expense (Utility Line); Training Line: Some from OPS, others from Red Cross Certification. Not critical if it falls under either, but with less guards, that dollar amount goes down.  
Regarding the 4 hours, 4 guards, 34 weeks → 3,500. Better fits under OPS. Slides up and down depend on utilities and maintenance and trainings based on guards and days. To add: In the example, you would be adding 31,000 to OPS, 50,000 to Utilities and Maintenance.
17. Erched: So it is split between OPS and Operations? Most of it comes from OPS?
18. Jim: From the example, it is 31,000 OPS, 50,000 operations.
19. Erched: Instead of guessing, with 160,000, how much would go into it to get at your model?
20. Jim: I don't think you need to go that high. I'd encourage putting it into R&R. 160,000 isn't that far off from 171,000 we cut. I'd say 65,000/95,000.
21. McClellan: Middle Ground where we can have it open 5 days a week?
22. Jim: it would add 13,000 to a total of 93,000 (4 hours/5 days/34 weeks with 4 guards)
23. Damarla: It fits into the mold well
24. Jim: 93,116 (55,000 into operations/38,116 into OPS)
25. Dylan: How many jobs?
26. Jim: 9 staff
27. Temple: Motion to amend lines 98, 100 (general consent)
- iv. McClellan: \$67,431.36 remaining
- v. Borges: I would like to see 200,000 in R&R
- vi. Akhila: How about merging Late Knights and CAB
- vii. Temple: How would we go about that?
- viii. Erched: Probably within the best interest of not doing that given our time constraints. It would be better to find a way to put it in somewhere.
- ix. Borges: If we can put it into R&R that would be great
- x. McClellan: We waived that payment. It is a question of leaving it in there or not.
- xi. Erched: For the remainder, should we put it into SP or Contingencies?

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- xii. Wangen: Can I make a quick note. The waived SU Expansion we can be left in Special Projects, I don't know what will happen if we leave it into SP or if it would be put into Contingencies. Currently it's just a fund sitting in SP, if you all wanted to fund something in there or officially move it into Contingencies.
- xiii. McClellan: So that's something we can consider moving to Contingencies. Currently that's sitting at 204,000; SP is sitting at little over twice that.
- xiv. Posey: We just received a 1% salary increase and we think perhaps we can put the 67,000 towards our increase.
- xv. McClellan: So that would be put into Line 2.
- xvi. Posey: It would be distributed across all 7 departments.
- xvii. McClellan: How much to cover the 1%?
- xviii. Posey: Would need to go back to get the numbers for all A&SF Staff
- xix. Erched: 1% across the board for full time workers? We don't have a say and we didn't account, we kinda have to put it in. The school authorized it and the budgets were left 1% lower.
- xx. McClellan: If we put it in there, it will be distributed to the other departments?
- xxi. Posey: We will get it by tomorrow
- xxii. McClellan: Higher than 67,000? Or lower?
- xxiii. Posey: Probably higher.
- xxiv. McClellan: RWC is 28,000.
- xxv. Erched: Should we put it all in there? If she's right, we put it all into the second line?
- xxvi. Erched: Motion to amend line 2 to 828, 207.55 (agreed to by general consent)
1. 67,431.36
  2. Shane: Based off a merit system, it's probably for the best there's a buffer.
  - 3.
- xxvii. McClellan: Budget is now balanced.
- xxviii. Damarla: Do we need to take more money out if the numbers are higher than what we had? If so, would we have to merge LK with CAB
1. Borges: If you are open to it, it would reduce costs if we merge them.
  2. Shane: Wanted to add that we can adjust funding as we see fit. However, getting rid of an agency it would be more so attuned to something different.
  3. Hall: I'd probably like to hear this plan, at least from a financial plan. Might not be for this year but for later years.

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4. Borges: SO as a director, I have a love for LK, but there is a need to combine. Plan would be to reduce them down to 1 cent and allocate 15,000 to CAB and another agency's director in order to complete the same goals Late Knights had, a Late Knights director doing Late Knight events.
5. Hall: There is merit since we may have to make tough decisions later, but for now there's too little time for a deep discussion.
6. Borges: When it comes to the future, we have to do it now, we're going to be losing money. We have a director (me) now so it's probably beneficial to get this done now
7. Lopez: I'm not entirely opposed to the idea, but I would be open to tabling this.
8. Martinez: Agreed, we should probably talk with the OSI Director and the Directors of the agencies. We can probably sleep on this idea until next week. If it is, we can make relatively small changes.
9. Wangen: Note: I did mention we were planning on it, and they're opposed. Budget committee has zeroed out Pride Coalition in 2014-15.
10. Borges: LK Directors will never be in agreement with this. There is likely a conflict of interest to agree with the LK Directors, but I must put my feelings aside.
11. McClellan: We are inclined to speak on this, but we should table until next meeting.

## 10. New Business

### a. [Proviso Language](#)

#### i. Speech:

1. McClellan: Barring the lack of enrollment number, is everyone good with this?

#### ii. Questions:

1. Lopez: Based off assumptions from SSWB, is there any way to get, in writing, if a hurricane levels the building, it would not come out from us and the salaries would come from us?
  - a. Shane: None of our funds will be used and I can get in writing what the numbers are.
  - b. Lopez: We can get language for others?
  - c. Shane: Yes, but it'll be in the proviso language
2. Erched: Part is from OSI and part Business Office

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3. Wangen: Wanted to ensure that there was a discussion about the reversions and where they would be placed and that it was discussed not to put those in the Proviso language?
    - a. McClellan: Yes since it would be a continually downward trend
  4. Borges: Wondering you got advice on removal of that language?
    - a. Shane: Will answer. At the last meeting, Frame presented information that we believe the funding for R&R is sufficient. Requested by Posey, historically, but not yet this year. Administrators said that R&R contributions have been sufficient for this point in time.
  5. Borges: (For Shane) Since students have come to me regarding not all exec directorships being accessible to all students, can we add that all executive positions must be open to all students in the proviso Language
    - a. Shane: Moreso a discussion for ADSPB
  6. Informal Vote: 11-0-0
11. Member Discussion
- a.
12. Miscellaneous Business:
- a. McClellan: Will send out a When2Meet for a better time. Otherwise we will meet again next week at the same time.
13. Final Roll Call: 12/15
14. Adjournment: 3:57 PM

## Key:

P - Present  
A - Absent  
MTD - Move to Debate  
MTV - Move to Vote  
MTA- Move to Amend  
PP - Postpone  
PPI - Postpone Indefinitely  
GC - General Consent

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