
ADSPB Strategic Plan 2024-2025

The Agency and Department Strategic Planning Board

The purpose of the Agency and Department Strategic Planning Board (ADSPB) board shall be to foster collaboration among Student Government Association Affiliated Agencies and Departments, and review, structure their short and long-term policies, procedures, regulations, and programming.

Current ADSPB Members

Alexander Brawley	Student Body Vice President (Committee Chair)
Brenda Posey	Activity and Service Fee Business Office
Paola Retamozo	Campus Activities Board
Michael Mestre	Homecoming
Christopher Mundry	Knight-Thon
Kudzai Nyambiri	Knights of the RoundTable
Megan E. Dever	Late Knights (Committee Vice Chair)
Olivia Hood	Multicultural Student Center
Shane Juntunen	Office of Student Involvement
Sarah Hunt	Recreation & Wellness Center
Crystal Thai	Sport Club Council
Patricia Dullaghan	Student Legal Services
Rick Falco	Student Union

Vice Chair Medhavi Radadiya	Volunteer UCF
Annia-Gabrielle Beneche	Senator at Large
Mark Gumble	Student Success and Well Being
Nicolas Panozzo	Student at Large

2023-2024 Agency and Department of Strategic Planning Board Goals

This year, the Agency and Department of Strategic Planning Board has established the following goals for each of the student government association affiliated agencies and departments. These goals aim to increase student engagement and involvement, as well as increase the accessibility to programs and services offered by SG and SG Affiliated Agencies and Departments.

1. Increase cross-collaboration among the Agency and Department Strategic Planning Board Members and their entities
2. Improve upon internal structure and effectiveness of Agency and Department programing & operations
3. Work on increasing the accessibility and promotion of services to the student body
4. To improve school spirit, traditions, and philanthropy among all Agencies and Departments

The goal for this year is to incorporate organizations and individuals not already involved in services offered by Student Government Affiliated Agencies and Departments into their services and programs.

Activities and Service Fee Business Office:

1. Collaboration

- The Activity & Service Fee (ASF) Business Office partners with various local theme parks and attractions to provide specially, priced admission tickets for students at the Student Government Association (SG) Ticket Center as well as special events that are exclusively for University of Central Florida (UCF) students.

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- Provide financial and operational support to all ASF agencies, Registered Student Organizations (RSO's), and SG entities in their efforts to engage all students in their various activities or events.
 - Work closely with individual students and RSO's that have received ASF allocations to ensure that they receive the service required to provide maximum benefit for their events.

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2. Well-being

- Ensure that all interactions between the ASF Business Office staff and the students who are served by the office includes relevant discussions regarding the collegiate experience and their continued involvement in academic progression and graduation that will exemplifies student success.
- The services provided by the ASF Business Office can help to assist and enhance students' educational experience. Each fiscal year, nearly 2,000 (1,991) students successfully complete the online Financial Training course, which promotes financial stewardship and guides students through the process and procedures to successfully utilize ASF funds that have been allocated to them and/or RSO's.
- The training and services provided by the ASF Business Office also support the well-being model components based on student learning outcomes, which helps students develop skills and proficiencies to manage personal finances.

3. Visibility of Services

- Will develop and utilize a student survey to obtain input from students regarding ASF Business Office policies and procedures to increase student involvement.
- Continue to post regarding operations, ticket information, and events on the SGA Ticket Center twitter feed.

4. Accessibility

- Increase student engagement, and ensure that all departments, agencies, and SG entities have open communication with the Travel/Procurement Coordinators in the office that handle their specific areas so that any issues or questions can be quickly addressed and resolved.

Campus Activities Board (CAB):

The Campus Activities Board is implementing more cultural and diverse programming this 2024-2025 academic year. CAB wants to expand its outreach among the Downtown and Rosen Campus to help gain more exposure for students. This Campus Activities Board wants to be diverse and collaborative this academic year.

Homecoming:

Homecoming wants to create inclusive and diverse programs. They also want to ensure that Departments & Registered Student Organizations are aware of the different events and programs they can be a part of. Lastly, Homecoming wants to create a week's worth of events leading up to the Homecoming Football game so that students can connect with past and new traditions as a Knight.

Knight-thon:

- Condense our old executive board team from last year's 42 person team to a newly 22 person team. This change was made on a couple of different notes from things I noticed throughout last year. These observations were frustration revolving lack of communication, who's in charge of what?, extra weight being placed on our management team, and no real tasks for our impact teams.
- Train all incoming executive board on the fundamental best practices of Dance Marathon and how Knight-Thon as an organization and as individuals can work towards organizational goals
 - 4 Session Onboarding. By starting the Knight-Thon Executive Board experience through an onboarding session, the Management Team can quickly establish an environment where all members understand the organization goals and understand how each of these goals can be applied to their individual position. Executive board members can then utilize the summer months to plan for the execution of these goals in their positions for the fall semester.
- Establish an effective implementation of onboarding for our committee teams/add a committee team under each of our 15 directors on our executive board which stewards our executive board team in leadership and hopefully apply for our management board the following year

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- Our 2024 committee teams will also follow a 2 week session onboarding program to support and provide a consistent education/onboarding experience for all members
 - Establish stronger relationships with Team Captains
 - By including our other Knight-Thon Executive Board Members, team captains have the opportunity to feel more involved in the overall internal team. Through our organizational goals: cause connection, recruitment, fundraising, attendance at Main Event and more, there are opportunities to bring in those executive board members to help build out the structure of education to team captains and help the Greek/RSO Director form strategies to communicate to Team Captains.
 - Through Main Event, Knight-Thon saw an increase of Team Captain and team engagement when information was presented by those specialized teams. Using this background knowledge, our interaction and engagement with Team Captains should be interconnected with multiple Knight-Thon Executive Board teams.
 - Keep our Main Event Timeline that fits to a newly found current participant activation
 - Metric: A 12-hour event. Keeping with our same structure we had this past year but changing in certain areas where we found weaknesses both externally and internally.
 - Ensure that all programmed events and activation presented by Knight-Thon is driven by the cause
 - Metric: To achieve this goal, the Family and Hospital Relations team could bring in miracle families/OHF representatives to onboarding leadership meetings, Team Captain, and All Participant Meetings. This team will also continuously work with the Dancer Relations team to incorporate a cause connection education moment within all Team Captain meetings, help team captains understand where funds go and how that relates to Knight-Thon and elaborate how the team's miracle pair was affected by Children's Miracle Network Hospitals and how Knight-Thon as a member of the Miracle Network Dance Marathon program support Orlando Health Arnold Palmer Hospital for Children.

Knights of the Round Table (KoRT):

This year, our primary focus is on connecting more students with the diverse Registered Student Organizations (RSOs) at UCF, ensuring they are aware of the wide array of opportunities available to them. We aim to support RSOs in reaching out to more students by using our events as platforms to showcase the incredible work they do. Our mission is to help every student find their community on campus, optimizing their college experience by fostering a sense of belonging. Additionally, we are committed to building strong

relationships between different student organizations, encouraging collaboration and mutual growth as they work together to enhance their presence on campus

Late Knights:

Late Knights wants to emphasize our unique after-hour programming and events across campus to increase student involvement and foster a sense of community among members and eventgoers. Late Knights will also use our partnerships with organizations to increase participation and outreach throughout the UCF Community. Further, we strive to create inclusive and diverse programming that reflects the diversity of our student community.

Multicultural Student Center (MSC):

The Multicultural Student Center wants to increase student engagement within the Cultural Center due to the renovation of the office. MSC is committed to creating spaces that promote diverse and inclusive practices. The Multicultural Student Center wants to connect more RSOs to their space by expanding their marketing and promotion among different agencies and departments.

Office of Student Involvement (OSI):

The Office of Student Involvement focuses on creating quality programs, services, and student leadership opportunities. OSI wants to increase the sense of belonging to UCF through positive expression of school spirit and pride. OSI is additionally working on updating policies surrounding RSOs. Since the Office of Student Involvement is the center of opportunity, they want to promote environments that connect the campus and the community.

Recreation & Wellness Center (RWC):

1. **Increase collaboration amongst the Agency and Department Strategic Planning Board members and other offices at the University of Central Florida.**
 - a) RWC marketing will partner with SG to promote significant events.
 - b) RWC will collaborate with RSO's in hosting events at RWC facilities.
2. **Through services and events emphasize the well-being of students.**

a) Programs scheduled throughout the year will be designed to reflect elements of well-being that reflect the BEAM model outlined by SSWB.

b) Facility upkeep (deferred maintenance) and new projects will enhance the well-being of students.

3. Increase the visibility of services to the first time in college and new transfer students.

a) The RWC will assess FTIC usage and provide outreach to non-users.

b) The RWC will work with Housing and other offices to promote new students RWC facilities and programs

4. Improve the accessibility of events and services that are offered, by working with organizations such as Student Accessibility Services.

a) RWC will offer inclusive programs that serve the UCF community ex – women on weights, adaptive outdoor trips, etc.

b) The RWC will collaborate with other departments on university wide events and commemorative months that celebrate different populations such as Diversity week, Pride Month, etc.

The RWC department goals are:

1. Provide safe facilities and programs.
2. Cultivate Diversity and Inclusiveness.
3. Support Healthy Lifestyle choices.
4. Develop a collaborative and productive team

Sports Clubs Council (SCC):

The Sport Clubs department is dedicated to supporting both our existing clubs and those new Registered Student Organizations (RSOs) seeking to join our network. Following the recent Olympics, we are experiencing a surge in interest from students eager to engage with sports clubs, as well as new RSOs aspiring to become recognized sport clubs. Concurrently, many of our current clubs are dealing with financial constraints, which leads students to bear substantial out-of-pocket expenses. This situation undermines our goal of ensuring that sport clubs remain accessible and inclusive, while maintaining open opportunities for all participants.

To address these challenges, our foremost priority is to enhance funding and optimize our budgetary allocations. This approach aims to enable each club to fully utilize their available resources, thereby maximizing their potential and fostering a more inclusive environment for all involved.

Student Government:

Student Government wants to ensure that our programming and advocacy are encompassing and representative of all students. Student Government is continuing to create inclusive and safe spaces for students. Student Government is committed to advocating to university administration including but not limited to these 5 main tenants:

1. Student Safety
 - A. Emergency situation training for faculty & RSO leadership
 - B. Emergency situation procedures in syllabi
2. Food Insecurity
 - A. Expansion of Knights Pantry
 - B. Promotion of resources
3. Academic Success
 - A. Increased study spaces, including 24hr study spaces
 - B. Work on the implementation of last year's class time survey
 - C. Promotion of A2O and other scholarships
 - D. Reusable textbook fund
4. Diversity & Inclusion
 - A. Representation of diverse student organizations on campus
 - B. Increasing accessibility services for ADA students
 - C. Host programming through our D&I coordinator
5. University Experience
 - A. Promotion of Agency programming
 - B. Better gameday experience

Student Legal Services:

SLS' goal is to make legal information easily accessible to UCF students. In addition to providing legal consultations in person, via telephone and Zoom, SLS will seek collaborations with Housing and Residence Life, Centsible Knights, and UCF Global to educate students in certain areas of the law that are likely to impact them such as housing, insurance, and consumer.

Student Union:

The Student Union wants to enrich campus life by maintaining comfortable and collaborative spaces. They want to provide high quality experiences within their facilities.

Since the Student Union is the center of student life, they want to create and sustain campus traditions and improve the cross-collaboration among organizations.

Volunteer UCF:

This year, Volunteer UCF aims to curate a culture of commitment through campus education, quality community engagement opportunities, and service-oriented programs and events. We plan to achieve this by continuing to focus on opportunities that promote awareness and understanding of key tenets to asset-based community engagement. By improving our outreach through marketing and publicity, campus partnership, and community connections, we aim to foster a culture of volunteerism that enhances education and personal growth. Our overarching goal to empower our UCF Knights and make a positive impact on the community

ADSPB Internal Procedures:

Departments:

- *Activity and Service Fee Business Office*
- *Office of Student Involvement*
- *Recreation and Wellness Center*
- *Student Legal Services*
- *Student Union*

Agencies:

- *Campus Activities Board*
- *Homecoming*
- *Knights of the Round Table*
- *Late Knights*
- *Multicultural Student Center*
- *Sport Clubs Council*
- *Volunteer UCF*
- *Knight-Thon*

Committee Member Attendance:

The committee shall meet at least once a month during the academic year. If a board member is **unable** to attend a committee meeting, the individual may **appoint** a designee to attend the meeting by notifying the Student Body Vice President in writing.

Committee Member Reports:

Each member of ADSPB will give a report of their monthly activities during each board meeting. Reports may contain updates on recent or future events and programs, facility renovations updates, current vacancies in involvement opportunities within their agency or department, and 1 year strategic plan updates.



UCF STUDENT LEGAL SERVICES
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