



## **CECS, The College of Engineering and Computer Science Fall 2023 Dean Meeting**

### ***Reintroduction***

- Laurel Richmond | External Legislative Assistant | sgaela@ucf.edu
- Elise Butler
- Elle Campbell
- Austin Lauziere
- Paige Fintel
- Jason Hameed
- Julian Larsen
- Damien Moore
- Jason Whitson
- Carlos Yera

### ***Open Floor for the Dean***

- Dean's initiative is to work on ours!
- Received a grant that enhances the university innovation on campus
  - Offering 2 courses that will expand through this grant
    - graduate students and post doc will be taking these courses
  - Encourages you take these courses as technical electives
  - 4 year project
    - Hoping UCF will institutionalize this course
  - Senate will promote these courses
- Establishing a simple syllabus
  - starting next year syllabi will be publicly available
- College will have master's instructor focusing on bettering teaching enterprise
  - Educate long number of engineering and comp sci majors in and outside of the classroom
- RSOs are asking for mass emails so now there is a policy against it
  - Initiative to send texts, because emails are never read
  - Bringing back bulletin boards and live TVs
  - Info in atrium
    - Let RSOs know

### ***Initiatives***

- RSO Funding
  - Hosting a fundraising event to showcase RSOs and their projects
    - Incentivize donations
  - Fiscal workshop for RSOs
  - Are there any updates or suggestions regarding RSO funding?
    - Provide alumni and industry contacts so SG and RSOs can reach out



- Expand on the competition that is in the making now
- **Dean Response: Follow up to our last meeting. Partnerships with industry partners are for projects. There are disparities among RSOs and what funding they need. Industry cannot directly fund RSOs, so will have to look into how RSOs can be funded. If RSOs show a need to the Dean along with evidence of their effort for fundraising, on case-by-case basis Deans will help if allowed.**
- **Project Based Scholarships**
  - Project based scholarships for individuals
    - Not just monetary aid, but also scholarships that offer resources like labs
  - Scholarships that encourage CECS students to engage in projects with peers
  - **Dean Response: This would be unaffiliated funding. Like UTVS. Will get back to us after looking into it to see the possibilities. Probably something we could do. UCF is very careful about the money the college can use and ideally these projects should come from SG to boost creativity of students.**
  - **Whitson: Industry contacts could help.**
  - **Deans Response: Hard because it is open ended. Industries are careful on how they spend their money. For flexible ways if the college is not associated to the company. Should affiliate this with Jackie Sullivan to obtain resources.**
  - **Hameed: advertise CMC resources to individuals within the CECS.**
  - **Fintel: RSOs also have a lot of resources, so connecting individuals with RSOs could be beneficial.**
  - **Deans Response: if you're not comfortable in the RSO you may not want to do that, so will help get you in the lab.**
- **Communication between CECS and CECS RSOs about Resources and Contacts**
  - Many RSOs and students are unaware of who to contact and where to go to get in contact with industry partners
    - Establish a central location of contact information
    - Create a one pager specifying who and how to contact industry affiliates
  - **Dean Response: Expanding company sponsors by connecting them with events like expos within CECS. Trying to find the best way to connect company sponsors. RSOs could have speakers come in to cultivate an interaction asking for a sponsor. Its best if we go to industry contacts with a big ask but must be careful because Deans cant directly support RSO's but will try to find a better way. Typically, alumni through RSO would fund the RSO.**
  - **Yera: Are there any scholarships offered by the Dean to RSOs?**
  - **Dean Response: There are scholarships for students. There cannot be a scholarship for an RSO. Looking into whether we can use scholarship pot to fund RSOs.**
  - **Fintel: How do smaller clubs get those industry contacts?**
  - **Dean Response: If you come to the Dean with a specific list of industry contacts you'd like Dean could reach out as a point of introduction.**
- **Class Times**
  - Classes are very spread out in location and time
    - Work with other colleges to establish better class times



- Offer more hybrid and online classes
  - Allows for students to have internships and/or work while being a full-time student which is necessary for financial aid
- **Dean Response: Delt with this morning. Distance is a big issue, but a consultant just did a space study and just found that some classrooms are under-utilized along with establishing neighborhoods, so CECS classes will be within the neighborhood. Classes must be 7:30 to 10:30, because there are so many courses within the College of Engineering and Computer Science.**
- Establish a Baseline Accessibility in Classes
  - Create a baseline for accessibility in CECS classes:
    - Guarantee recorded lectures with transcriptions and captions
    - Create typed notes that can be read aloud through text to speech and can be copied and pasted
    - Professor must adhere to SAS guidelines
      - Establish consequences for failing to adhere to SAS guidelines
        - Accessibility benefits everyone not just the disabled
  - **Dean Response: We are mandated by the state by a visual accessibility format so this will have to happen. We are developing a website to address visual accessibility, it will take time, but if there is an identified person needing these resources it may be tended to immediately. Harder to do visuals for some courses, but moving away from handwritten notes through YouTube, zoom, canvas, and Panopto. Working on it now. If SAS guidelines are denied reach out to the Dean for intervention. There are immediate consequences for denying SAS guidelines. Anything to do with SAS and accommodations are nonnegotiable, transition to recording will take some time. If you need help, will reach out to professor for immediate help.**
  - **Campbell: What does CECS look like in hybrid modality?**
  - **Dean Response: Recovering from covid, more flexible than COBA allowing those with accommodation needs to use an online format. If it's a face-to-face lecture there is no accommodations, unless SAS, there is an option, but it is up to the professor. Modality is clear when you sign up. 12 to 29 classes in the EPC. Acknowledges the fact that online tests are happening for face-to-face classes, but if the modality is face-to-face the the expectation is it is in person because of the state.**
- Open Forum for Senators
  - Students can voice their concerns to the Senators
  - **Dean Response: Is there a survey?**
  - **Richmond: Yes, I would love if you can help spread awareness to the SBA Concern Form, that gathers broad and college specific information.**
- Deans Speak at Open Forum Once a Semester
  - To provide an update to Senate on the initiatives
  - **Dean Response: Asked for the list of things talked about today and who does what so we can respond to these requests. This is easy and doable for us. Very transparent and would be happy to be there. We have 13,000 students so would be hard for everyone to be there. Dean and Associate Dean of Academics will be there.**



**LEGISLATIVE  
BRANCH**

**UCF Student Government**  
CECS Dean Meeting  
HEC 113  
09/14/2023  
4:00 p.m.

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