

# MEETING AGENDA

Call to Order: 2:04PM

Roll Call & Verification of Quorum (2): 3/3

Name	Email	Initial	Final
Chair Carter	<a href="mailto:sglgbtqcaucus@ucf.edu">sglgbtqcaucus@ucf.edu</a>	P	P
Vice-Chair Fintel	sgaecs6 @ucf.edu	P	P
Senator Hameed	sgaesc7 @ucf.edu	P	P

Approval of the Minutes: [10/6/23](#);

Approval of the Agenda: Approved by GC;

Open Forum-

- a. None

Announcements from the Chair-

- b. We'll be going over final details for our event and tabling this Wednesday
- c. Transgender Healthcare Accessibility Research Survey by Micah Resiner's Honors Undergraduate Thesis

Announcements from the Vice-Chair-

- d. Note to self: January proclamation has to be done by the 1<sup>st</sup> November (goal)

Announcements from Committee Members-

- e. None

Announcements from Non-Committee Members-

- f. None

Old Business-

- g. None

## New Business-

### h. LGBTQ+ Workshop

#### i. Publix at 9 a.m.

1. Carter: sent screenshots of email, as long as we're getting it before the event I'm fine with
2. Fintel: I can go, no class it's cancelled, wanna carpool?
3. Carter: how to go about that
4. Fintel: meet on campus and then drive over? Carter ok driving?
5. Carter: yes that's ok

#### ii. Chips, water bottles, and gluten free granola bars

1. Carter: confused bc sent itemized list for costco, and they approved that, but we're going to publix, so unsure about that, as long as we're getting same items and is same price, think it'll be fine. Will double check. Will ask sierra when in office.

#### iii. Orgs

1. Hameed: said friends with eboard of CMQ?
  - a. Carter: yes, can reach out to her
  - b. Hameed: asking people from PSA if they can come
  - c. Carter: I texted and let know about event in september, will follow up with her about that
  - d. Carter: ydsa sent announcement in discord about event, and 35 responses saying they would go.
  - e. Carter: is ostem for sure coming
  - f. Hameed: when I talked to them before, they said yes, but then I messaged them in sept they didn't respond, can ask madi if she's board member of them and see if they're going
2. Carter: could invite micah to talk about his research
  - a. Hameed: so should I invite the orlando for gender equality group? Can offer them a table, hope they say yes
  - b. Carter: hold on, we need table for other committees. All getting one table
3. Fintel: Bellanee Plaza, need to follow up and make sure she knows the details so she can come
4. Carter: YDSA and queersoc is definitely coming. Will send floor plan in teams chat. Need them to confirm by at least the 18<sup>th</sup> before 5pm preferred

#### iv. Pride

1. Carter: LGBTQ services usually walks
2. Hameed: are they coming to event, can ask about then
3. Carter: can ask them, but feels p late
4. Fintel: doesn't hurt to invite them, worst they can say is no
5. Hameed: something for gender equality group

#### v. Décor

1. Hameed: do we have décor
  2. Carter: no, but I'm willing to go to dollar tree and get things. Have to see what's not allowed
  3. Carter: cant have anything on walls or ceiling with nails staples or tape. If balloons they have to be weighted or tied down. Candles, led candles.
  4. Carter: we have 3 big catering tables, and we don't have enough food for that, but we can figure that out. We have 10 tables to use. Will upload the room dimensions later. 1 portable screen. Have sound system, a handheld microphone wireless, and laptop.
    - a. Can play lofi music on
  5. Fintel: dollar tree has tons of party supplies and stuff that could be colorful/rainbow
  6. Carter: do we want to invite all types of RSOs? If you want to invite any rsos, all they need is tablecloth and tabling materials they want to give out. If they don't have any, can just pick up cheap ones from dollar tree.
- vi. Catering:
1. Carter: have water on one table, and chips on the other side, and granola in the middle
  2. Hameed: me and any other sg can take other catering table to spread things out
- vii. Merch
1. Carter: referred to demarla, sent email, will send email to dir of comm
  2. Hameed: anything to the side not on big table is all their stuff (water bottles, stressballs, magnets) would say go int here and see what there is to say what you want, and then they can tell you how to get it
  3. Carter: go where?
  4. Hameed: in the office, the area by the printers, big stacks of boxes in clear bins, we're not allowed to take from them without asking dir of comm
  5. Carter: can still look?
  6. Hameed: yeah, and then email them saying you want these things and they will be like 'ok.' I'll ask akhila if I can borrow her whiteboard again
- viii. Screen:
1. Carter: just project a quick slide about what our caucus is about, automatic transition, what we're doing, qr code for linktree, and then contact info on last slide
- ix. Placecards:
1. Hameed: just print out the names and then fold it how it is during senate sessions

2. Carter: ok will do that
- i. UKnight Knights Event Tabling Items
  - i. Referred to Pro Tempore Damarla
  - ii. Tablecloth & merchandise items
    1. Hameed: sierra said to contact director of comm and chief of staff for sba, so if you want merch email them like now. Think there's only 1 tablecloth and sierra said sba could use it. Something to investigate
    2. Carter: will send an email right after meeting to them, or see if they're in office rn
  - iii. Tent from OSI
  - iv. Table:
    1. Carter: emailed about tables, should get there at like 10 to checkin and set up early. Return it by about 1:30 probably.
    - 2.
- j. Jan. Proclamation
  - i. Update
  - ii. [Proclamation to Designate January 2024 as Mental Wellness Month.docx](#)
  - iii. Date and Time: 2<sup>nd</sup> or 3<sup>rd</sup> week of classes in January, school starts on the 9<sup>th</sup>, so week of the 15<sup>th</sup> or the 22<sup>nd</sup>

#### Member Discussion-

- k. Hammed: dia de los muertos, want to see about getting a proc recognizing that, need to talk with dichiana

#### Miscellaneous Business-

- l. Student research project
  - i. Carter: I will email to RSOs to share survey
  - ii. Fintel: we can share during senate
  - iii. Carter: I will share survey link as well
- m. Carter: not meeting on this friday, the 20<sup>th</sup>
4. Final Roll Call: 3/3
5. Adjournment: 3:02PM

#### Key:

P - Present

A - Absent

MTD - Move to Debate

MTV - Move to Vote

MTA- Move to Amend

PP - Postpone

PPI - Postpone Indefinitely

GC - General Consent