



## MEETING AGENDA

1. Call to Order: 12:05 pm
2. Roll Call & Verification of Quorum: 10/9

Name	Email	Initial	Final
Chair Kehoe	sga_ljr@ucf.edu	P	P
Vice-Chair Ciresi	sga_sci9@ucf.edu	P	P
Senator Block	sga_ecs5@ucf.edu	P	P
Senator Galloway	sga_grst2@ucf.edu	P	P
Senator Hall	sga_cah1@ucf.edu	P	P
Senator Kaltenbaugh	sgaecs10@ucf.edu	P	P
Senator Malakoff	sgacie3@ucf.edu	P	E
Senator Mitchinson	sga_ba6@ucf.edu	P	E
Senator Orindas	sgacie6@ucf.edu	P	E
Pro Tempore Representative	sga_pro@ucf.edu	P	P

3. Approval of the Minutes: [9/29/21](#); GC
4. Approval of the Agenda: GC
5. Announcements from the Chair-
  - a. Hi everyone! We just have 12 absence requests to see and we'll review Senate Rules 6 and 4. Vice Chair Ciresi has also included a space to discuss her absence policy
  - b. I've created an overall absence tracker that I will add to the Google Drive soon. I've also created a folder for our Document Review.
  - c. If you haven't sent me an email to approve or adjust your email signature, please do that ASAP!

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**Chair Kehoe sga\_ljr@ucf.edu**



# LEGISLATIVE BRANCH

UCF Student Government  
LJR Committee Meeting  
Charge On Chambers  
10/6/21  
12:00 PM

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- d. Our next SG Social is Friday, October 15. We'll be watching the movie 'Hush', having a costume contest, and hopefully enjoying some fun treats! You MUST RSVP [here](#).
6. Announcements from the Vice Chair-
  - a. Hello everyone! Don't have much to report today
  - b. In member discussion we will be going over the proposal I wrote for our excused absence policy and then vote on it next week
  - c. Also to make sure our minutes are correct by the time I submit them and am not missing any of your comments, please leave them by Friday as that is when I usually finalize the minutes and send them in.
7. Announcements from Committee Members-
  - a. E&A Representative VACANT-
    - i. E&A did not meet this past week but did caucus during Senate to approve President Hall's appointment to the Videographer position.
  - b. GAP Representative Mitchinson-
    - i. Voter Registration Webcourse initiative from Pro tempore Slaughter.
    - ii. Possible upcoming Speakers- Rep. Eskamani, Rep. from Rubio's Office, Janet Owen, Fred Kittinger, and Chris Carmody.
    - iii. Political Fair (hosted by GAC Anzueto)- Politically affiliated RSO's table,
    - iv. Election Day November 2nd- informational flier.
  - c. SBA Representative Hall-
    - i. [SBA 10/4/21 Minutes](#)
  - d. Mitchinson: Resigned from LJR Rep for GAP.
8. Announcements from Non-Committee Members-
  - a. None.
9. Old Business-
  - a. Bills
    - i. None.
  - b. Resolutions
    - i. None.
  - c. Absences
    - i. Nguyen (9/30/21) Absence Request - Whole
      1. Speech: I am requesting the whole absence for senate meeting last week. I am aware that the committee has been debating on my

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absence, and that I could have made it to the Senate meeting for final roll call since my last exam ended at 7:30 PM last Thursday. I had two midterms last Friday, and both of these courses are senior courses. I had to pull an all-nighter to study for the exam. Moreover, I had to work a 10-hour shift on Friday. I hoped you understood that there was no possible way I could have made it to the Senate meeting with my last week's schedule. I have been working a 10-hour shift every Friday and I have not once missed a Senate Meeting since Fall semester started. Last Thursday was simply too much. I was also supposed to represent Formula Student for Fiscal Bill 53-15. I already knew that I would have missed Senate meeting last Thursday. Thus, before last Thursday, I had reached out to both DPT Bonefont and FAO Chair Dench in order to clarify some questions for the Fiscal Bill and asked DPT Bonefont if she could represent my RSO instead. Even though I missed the meeting last week, I believed I did my best to not let my absence affect others in any way. Therefore, I hope the LJR Committee can consider these factors and to have my absence be excused.

2. Questioning:

- a. Magdadaro: Did he show proof of work schedule?
  - i. Kehoe: He did not

3. Debate:

- a. Magdadaro: Will vote in favor even though there was no proof he did show initiative to take steps to prepare and this is an excusable absence.
- b. Galloway: There was no proof of work but in her eyes that doesn't matter because he did still have exams. For only excusing the first half not the other.
  - i. Kehoe: He wanted a full excuse and worked 10 hours on Fridays and after the exam was too tired.
  - ii. Kaltenbaugh: reading this sounds like he had two exams friday as well due to pulling an all nighter
- c. Malakoff: Last session they set a precedent that if you have a test the next day and needed to study that was excusable.

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- d. Kaltenbaugh: Would like to give the benefit of the doubt that he does have the two exams and work, he also showed initiative in his duties
- e. Galloway: If we want to be consistent we shouldn't excuse until we have the foolproof and doesn't think it's fair to do so since we do require documentation.
- f. Kaltenbaugh: Is there a time limit?
  - i. Kehoe: It's 10 business days. If we wanted to, we could always caucus.
  - ii. Michinson: 10 days is only for submitting so we could see this next meeting.
- g. Kaltenbaugh: If we can get the syllabus for next week that's perfectly fair
- 4. Vote:
  - a. Postponed for next meeting
- ii. Orindas (10/28/21) Absence Request - Whole
  - 1. Speech: My birthday is on October 28th. I am planning to celebrate it. Therefore, I will not be able to attend the senate meeting
  - 2. Questioning:
  - 3. Debate:
    - a. Galloway: Have we approved birthdays?
      - i. Kehoe: No we have not
    - b. Kaltenbaugh: we saw this similar last week and did not excuse that's why we have our unexcused absences
  - 4. Vote:
    - a. 2-7-0
- iii. Richard (10/16/21) Absence Request [Senate Retreat] - Whole
  - 1. Speech: Out of state due to planned vacation
  - 2. Questioning:
    - a. Block: This was planned prior to being appointed
      - i. Kehoe: To my knowledge yes
  - 3. Debate:
    - a. Galloway: We should approve this as this was pre-planned before being in Senate and did not know we had this retreat on that date.
  - 4. Vote:

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- a. 8-0-0
- d. Blanket Excuses
  - i. None.
- e. Document Review
  - i. [Senate Rule 6](#)
  - ii. Discussion
    - 1. Galloway: There's a technical error
      - a. Kehoe: List them for AG Soto to review
    - 2. Kehoe: Why do we not need a second?
      - a. Kaltenbaugh: Some legislative bodies require a second to ensure that legislative procedures are still efficient, and for only properly done motions are seen.
    - 3. Galloway: What specifically is a second?
      - a. Kaltenbaugh: Basically someone makes a motion and have to be backed up if there is no second it dies
    - 4. Galloway: How was it being read?
      - a. Kehoe: A second to a motion
    - 5. Kehoe: How do you think senators can better understand what the pro is and what the con is in a pro/con debate?
      - a. Kaltenbaugh: I know this is something that when it comes up everyone sighs because they don't know. But this could be something we just include in our senate orientation, legislative workshop or retreat so there isn't confusion.
      - b. Block: Likes the idea for the retreat but it could be overwhelming for new senators so maybe seeing in action would be the best approach
      - c. Galloway: In my mind objection would be con but you would actually be pro, so talking about this so everyone understands is a great idea.
        - i. Magdadaro: Going off of Galloway's statement this is a common assumption so something like this would be helpful.
      - d. Kaltenbaugh: On zoom there is a way to put in parenthesis the name of the person for each so maybe see if this can be implemented for the new voting system.
  - iii. Voting

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1. 7-0-0 No Committee change
10. New Business-
- a. Bills
    - i. None.
  - b. Resolutions
    - i. None.
  - c. Absences
    - i. Bertram (10/16/21) Absence Request [Senate Retreat] - Whole
      1. Speech: Hi all! Unfortunately, I will not be able to make Senate Retreat, as I have work that day :( Attached is a message from my manager, we do not have an online schedule for me to pull my hours from so this is the best I can do. I work 10:30 am-3:30 pm, I would only be able to make the event as it was ending, which is why I am requesting an excused absence for it.
      2. Questioning:
      3. Debate:
      4. Vote:
        - a. 7-0-1
    - ii. Layman-Williams (10/16/21) Absence Request [Senate Retreat] - Whole
      1. Speech: I have a sisterhood retreat for my sorority that is mandatory and a new member so I have to be there. The retreat is all day and I won't make it
      2. Questioning:
      3. Debate:
        - a. Malakoff
          - i. Does not know if she put it in one of the documents but Malakoff made the requirement and can attest this is factual
        - b. Galloway
          - i. We approved Malakoff absence for this last week so there's no reason we shouldn't approve
      4. Vote:
        - a. 8-0-0
    - iii. McCluskie (10/7/21) Absence Request - Whole

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---

1. Speech: I will be in Tampa all week pet sitting for my mom. She is flying in on Thursday night and I have to pick her up from Tampa International airport, so I attached her itinerary as proof of this.
2. Questioning:
3. Debate:
4. Vote:
  - a. 7-0-1
- iv. Mole (10/16/21) Absence Request [Senate Retreat] - Whole
  1. Speech: Internship 11-1
  2. Questioning:
  3. Debate:
    - a. Magdadaro
      - i. Voting in favor as this is for an internship and likely towards major
  4. Vote:
    - a. 8-0-0
- v. Orindas (9/30/21) Absence Request - Whole
  1. Speech: My boyfriend got tested positive for covid on Thursday morning. We both woke up feeling sick. I am supposed to receive my pcr covid test in one or two days. Finally, considering the fact that I live with him and was around him for the entire time. I decided it would be the best for me and others to not attend the senate meeting. Please let me know if you have any questions.
  2. Questioning:
  3. Debate:
  4. Vote: Block with 10/7 and 10/14 Requests
- vi. Orindas (10/7/21) Absence Request - Whole
  1. Speech: Hey LJR! I wish I could be there next to you guys. I am unfortunately quarantined until the 10/20. However, if I test negative any time sooner, I believe I could return to campus and senate meetings. I uploaded a screenshot from the covid hotline at UCF for evidence. Please let me know if you have any questions. Miss all of you guys!
  2. Questioning:
  3. Debate:
  4. Vote:

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- a. Block with 9/30 and 10/14 Requests
- vii. Orindas (10/14/21) Absence Request - Whole
  - 1. Speech: This absence is for the same reason as the previous one. I am quarantined until 10/20/2021. Please let me know if you have any questions.
  - 2. Questioning:
  - 3. Debate:
    - a. Kaltenbaugh
      - i. We should absolutely vote in favor of the block of requests and covid is perfectly excusable
  - 4. Vote:
    - a. 7-0-0 Block Approved
- viii. Reid (10/7/21) Absence Request - Whole
  - 1. Speech: I have my second Finance Exam the next morning at 10 am and do not have any other night to study for the exam except Thursday night on the 7th. I will be studying for Finance this night and will not be able to make it to Senate because I am a student above all else and my education comes first.
  - 2. Questioning:
  - 3. Debate:
    - a. Galloway
      - i. No documentation and on the basis of consistency we should ask for documentation before approving this
    - b. Magdaro
      - i. We can table this to next meeting
  - 4. Vote:
    - a. Tabled for next meeting
- d. Blanket Excuses
  - i. Young (Fall Session) Blanket Request- Come Late
    - 1. Speech: I hope you are well. I wanted to reach out and inform you that I am not currently a member of senate on Knight Connect. This is prohibiting me from logging into Knight Connect to submit a blanket statement for my Research Methods course. I'm attaching a screenshot of my schedule to this email. I will also speak with Brodie about getting me in as a member in Knight Connect to submit an

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---

official request. Please let me know if you need anything else from me.

2. Questioning:

3. Debate:

a. Magdadaro

i. Seeing as there is proof he does have class and noting that he did arrive at 9pm last week

4. Vote:

a. 7-0-0

e. Document Review

i. For Review:

1. [Senate Rule 4](#)

2. Discussion

a. Hall: Something that jumped out to me was the procedure for a special session which was grabbing a piece of paper and taping it to the senate president's door. It's possible I could be misunderstanding

b. Kaltenbaugh: Think we did one for a A&SF meeting but not sure Chair galloway can answer this better

c. Galloway: Before virtual everything had to be time stamped and then signed, we called it posting so that would be the time mark for your committee. However once we were virtual we started doing out time stamps online which is where you can find our events calendar online to meet the sunshine law requirement.

d. Galloway: Looking at this we did not have any special sessions within 24 hours however this could be something we can look into changing. Special sessions can be long for things like A&SF or Hurricanes or Thanksgiving.

e. Kehoe: Why do you think a majority of senators would petition to hold a special session?

i. Galloway: For whatever reason if the senate president is not doing what's best for the student body. If they do not want to meet but the rest of senate does this would be an option.

f. Kaltenbaugh: Impeachment is a much longer process

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- g. Galloway: Look into changing this should be posted on the office door so adding in virtually as well?
- h. Kehoe: What would a discovery caucus be for?
- i. Kaltenbaugh: Does anyone know if we ever refer to the sg website in our statutes or rules?
  - i. Galloway: This is a brodie question but for now you could use the events calendar
  - ii. Kehoe: We do reference the official student government website in statues
- j. Kaltenbaugh: I think that's something we need to make sure is correct because if you scroll down it just says the student government website and changes to make it consistent.
- k. Galloway: Technically it says the official website because Instagram would classify as a part of the website.
- l. Kehoe: Understand the point but why would we post it to Instagram?
  - i. Galloway: It is public record and there's nothing stopping future sessions from doing so
- m. Kaltenbaugh: Changed at office to those postings to allow virtual
- n. Galloway: Why do you think it says it shouldn't be removed?
  - i. Kehoe: Because people could rip it off the door and can hold people accountable
- o. Galloway: Added that the posting shall not be removed until the special session is held, for example if the hurricane takes a turn we can still hold our normal senate meeting. So under any circumstance that there is a petition for a special session to be held they would still be there unless quorum is not met which is why it states held and not convene
- p. Kaltenbaugh: Even if this petition is posted it does not mean a special session can be held correct?
- q. Galloway: Good point but reading it over how we have it know it states that the president or pro-tempore must recognize a written statement by senators

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- r. Kaltenbaugh: It also states that unless there is a majority of senators must want the special session in order for it to even be recognized
- s. Magdaro: Just to clarify this is for asking for a petition for a special session rather than the session itself.
- t. Galloway: Under subsection b it says the pro-tempore must call a special session if the majority of senators submit a written request. For what we have made the amendments for it fixes the errors to make this clear
- u. Kehoe: We will vote to make a change and once we do then we can draft legislation that we can either sponsor as a committee or submit to the pro-temps office for those who want to sponsor
- v. Kaltenbaugh: We should definitely be bringing these changes to the Senate Floor.
- w. Galloway: As a student who do you know that there is a special session and not the normal
  - i. Block: It depends on the emergency if it's last minute they would understand but if we do have time 48 hours would be a good time frame for students to know
  - ii. Kaltenbaugh: We as senators should be checking our email at least once a day so we have the time to be able to do so.
- x. Kaltenbaugh: It says further down in the document that a recess can only be made two hours after call to order.
- y. Kehoe: The first hour is usually announcements but not sure why this is listed as such.
- z. Kaltenbaugh: It is a little to specific we should look into removing
  - aa. Ciresi: Agrees this is a bit to specific
  - bb. Magdaro: Also agrees especially for a limit of how long however it does have a clause at the discretion of a chair.
  - cc. Block: Would love to know why that is there so possibly having someone at our next meeting who does know

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---

- dd. Galloway: If two hours are taken out because someone could call a recess right at the beginning or during cabinet forum just to annoy someone they don't like. But thinks we should still take it out because the chair can approve or deny.
- ee. Magdaro: Then should we specify for after reports?
- ff. Kaltenbaugh: Recess is a legislative tool for the student body to use, we don't always use recess but as long as we're aware of what it is there doesn't need to be any specification
- gg. Galloway: We skipped the discovery caucus?
  - i. Kehoe: A Discovery Caucus will be used to take the collective Student Body Senate informal with a summary provided upon reconvention
  - ii. Galloway: We have never used this in the entire time she's been here
- hh. Magdaro: Can former senators speak on this?
  - i. Galloway: This used to go too informal for everyone expressing opinions instead of the structural debate. The reason we have never used this is because we have a great structure and it's not needed.

3. Vote:

- a. 7-0-0 Committee Change
- ii. For Future Review:
  - 1. [Senate Rule 5](#)

11. Member Discussion-

- a. [Excused Absence Policy Proposal](#)
- b. Thank you okay so basically just to touch on this. We were in the past, discussing revisions to the excused absence policy and how like we as a committee, do excused absences Because we were kind of wanting to set precedents, and I know that in our voting, we have done that, and we've also talked about not being too strict, so I drafted this proposal up. Just to give some options that we may use, so I wanted to kind of get the committee's feedback on what you guys thought of the things that I came up with. I tried to include precedents that we've already come up with and just added a few things so if anybody has any comments, suggestions or anything like this, I would love to hear them.
- c. Discussion
  - i. Galloway: can you explain the third clause

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- ii. Ciresi: Third clause Okay, if a senator is already at one unexcused absences they will need to attend LJR or submit a written statement so basically an example that I can provide this as if a senator is at one full unexcused absence, let's say they're missing an entire senate meeting. That would get them to two absences so it's just once you start getting to the point of one absence, we could also move it to a one and a half absence as well, but it's just kind of like if you're getting close to that unexcused absence point. We want to make sure that you're being seen and committee because that it could be vital to you staying and Senate so that's why I put that in there.
- iii. Kehoe: Do receive a warning at 1.5 absence
- iv. Kaltenbaugh: Is this going to be internal?
- v. Ciresi: Yes, I was under the assumption that this would be for internal only, but we could make this to the entire senate. I more so wanted to draft this so we had a precedent guide to kind of go off of our absence policy.
- vi. Kaltenbaugh: The second to last clause does not need to be there because it is stated in statues that blanket excuses are only for academic reasons only.
- vii. Galloway: This is a great idea. I think that putting this out into senate would help a lot for them to know their basis would keep the blanket excuse. However is hesitant about the third clause because there is already an email warning. Requiring senators to submit a written statement will not really help the situation because the I didn't know excuse will be used.
- viii. Kaltenbaugh: Is this something that should be internal?
- ix. Kehoe: This is up to the committee
- x. Ciresi: Yeah I would want to hear what the other committee members really think of this. Again my personal intention was for this to be internal but, I wanted to see what the committee thought about this.
- xi. Kehoe: What I told ciresi is we would discuss this in this meeting for changes next week but for now we should decide on internally or for all of senate
- xii. Block: Releasing it concerns me because it is a written statement and changes would be difficult. Does not believe we should include the first clause
- xiii. Kehoe: In the same boat of the first clause because we don't want to exclude someone from going to their sisters wedding

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- xiv. Galloway: If we weren't planning on putting this out then why is the third clause there?
- xv. Ciresi: Okay with taking the third clause out as well as any other suggestions as this should be for the whole committee as it will affect how we conduct excused absences going forward.
- xvi. Galloway: Understand the concerns of putting this out, Ciresi did do a lot of work on this, releasing this statement could save time for when people do request an excuse from LJR. At the end of the day we as Committee members can vote however we want so keeping this internal won't do much and we do not have to make it concrete but state this is the merits for excusable absences. Senators are not sure if their absence is excusable or not, this would help.
- xvii. Kehoe: Do like the transparency and it could help us in seeing things we will approve. We will have two votes next week, one to keep it internal or release it and the other for approving the proposal.

## 12. Miscellaneous Business-

- a. Icebreaker! What is your biggest pet peeve?

13. Final Roll Call: 6/9

14. Adjournment: 1:51 pm

### Key:

- P - Present
- A - Absent
- MTD - Move to Debate
- MTV - Move to Vote
- MTA- Move to Amend
- PP - Postpone
- PPI - Postpone Indefinitely
- GC - General Consent

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